

MEETING NOTICE: There will be a Regular Meeting of the
Blanchard /Santa Paula Public Library District Board of Trustees
Tuesday, June 22 2021, at 6:30 p.m.
Blanchard Community Library
119 N. 8th St., Santa Paula, CA 93060.

AGENDA

THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE UNDER THE RULES
ESTABLISHED BY THE GOVERNOR'S EXECUTIVE ORDER N-33-20.

MEMBERS OF THE PUBLIC MAY PARTICIPATE

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/8377130078>
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Meeting ID 837 713 0078

- A. CALL TO ORDER
- B. APPROVAL OF THE ORDER OF THE AGENDA
- C. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment. Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

- D. APPROVAL OF MINUTES
 - a. Approval of Minutes: Meeting of May 25, 2021

E. REPORTS

- a. Financial Reports
- b. Friends of the Library

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUT

G. OLD BUSINESS

- a. Approve 2021-2022 budget (information, discussion, possible action)
- b. Approve a Resolution Regarding Approved Gann Spending Limit (information, discussion, possible action)

H. NEW BUSINESS

- a. Resolution Requesting a Contrafund Advance for the 2021-22 fiscal year (information, discussion, possible action)
- b. Resolution to Levy Parcel Tax for the 2021-22 fiscal year (information, discussion, possible action)
- c. Unfunded Accrued Pension Liability Prepayment (information, discussion, possible action)
- d. Solar Installation-Photovoltaic cells and battery storage (information, discussion, possible action)
- e. Consideration of a Policy Regarding Donation of Sick/Vacation Time to Co-Workers (information, discussion, possible action).

I. REPORTS (CONTINUED)

- a. Staff Reports
 - i. Public Services Reports
 - ii. District Director's Report
- b. Board Committees
 - i. Finance
 - ii. Human Resources
 - iii. Strategic Plan Teams
 - 1. Visioning/Strategic Plan
 - 2. Fundraising/Grants

J. FUTURE AGENDA ITEMS

K. UPCOMING MEETING DATES

Regular Meeting July 27, 2021

L. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Ned Branch, District Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301. Notification 48 hours before the meeting will enable reasonable arrangements to be made.

REGULAR MEETING OF JUNE 22, 2021
D. APPROVAL OF MINUTES

1. Approval of Minutes
 - a. Regular Meeting of May 25, 2021

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, May 25, 2021

CALL TO ORDER---The Teleconference Meeting was called to order at 6:32 PM by Board President Laura Phillips. Trustees Grace Kelly, Ron Merson, and Miriam Zamora were in attendance, a quorum established. Trustee Ricardo Reyes was absent. District Director Ned Branch was present.

APPROVAL OF THE ORDER OF AGENDA- Unanimously approved (Kelly/Merson, 4-0).

PUBLIC COMMENT ON NON-AGENDA ITEMS--- None.

APPROVAL OF MINUTES---The Minutes of the Regular Meeting on April 27, 2021 were unanimously approved (Zamora/Kelly 4-0).

REPORTS I ---

6:45 pm Trustee Ricardo Reyes joined the meeting by phone.

a. Director Branch presented the Financial Statements with Significant Variances. Financial statements were received and filed (Kelly/Zamora 5-0).

b. Friends of the Library (FOL) - Trustee Phillips: The Back Stacks will fully open June 2, 2021. The First Saturday Book Sale held May 1st was successful.

BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS--- None

OLD BUSINESS---

The Draft 2021-2022 budget was presented for review. Minor expense increases have been made for electrical service, Hoopla, and building maintenance. No action taken.

NEW BUSINESS---

6:56 pm Trustee Reyes left the meeting. 6:58 pm Trustee Reyes returned to the meeting.

Gann Spending Limit: Adopted an appropriation limit of \$947,456.00 for the 2020-2021 fiscal year. (Merson/Kelly 5-0).

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, May 25, 2021

REPORTS (continued)

a. Public Services Reports

- i. Director Branch reviewed the activities of the Adult, Children, and Literacy programs.
- ii. District Director's Report
 1. Reviewed the circulation statistics.
 2. Reviewed status of current library operations as a result of COVID 19 and tentative reopening June 15, 2021.
 3. A draft Request for Proposal (RFP) will be prepared with RWC for the roof.
 4. Per board requested a query was sent to CalPERS regarding new hires joining CalPers or an alternate pension/retirement plan. Discussion regarding various options.
 5. Estimated future revenues for the new building were reviewed. Possible donations for naming 3 meeting rooms (\$100k each) and the new building (\$300k). Also possible to apply for and receive money from the government.

d. Board Committees

- i Finance--- None
- ii Human Resources--- Director Branch and Trustee Reyes had a meeting and discussed strategic planning and reorganizing the personnel structure. A proposal will be submitted to the Board in the future.

Director Branch reported that the Inter-library lending may start July 1, 2021 and ZIP book purchasing may be available in July.

iii Strategic Plan Teams

1. Visioning/Strategic Plan--- The strategic plan team has a workshop scheduled for July 24, 2021 at the Palazzio. The public will be invited.
2. Fundraising/Grants--- None

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, May 25, 2021

FUTURE AGENDA ITEMS--- The Board agreed to include the following future Agendas: 2021-2022 Budget review and approval and a Resolution to Levy Parcel Taxes.

UPCOMING MEETING DATE--- The next regular meeting will be June 22, 2021 at 6:30 pm.

ADJOURNMENT---There being no further business, the Regular Meeting was unanimously adjourned (Kelly/Reyes 5-0) at 8:05 pm.

Library Board Clerk

ATTEST:

District Director

REGULAR MEETING OF JUNE 22, 2021, 2021
E(a) REPORTS: FINANCIAL REPORTS

- 1. Receive and file May 2021 financial reports

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

BUDGET VARIATIONS AND SUMMARIES
YTD as of April 2021 - Month 10 of 12

SIGNIFICANT VARIANCES FROM BUDGET

	ACTUAL	BUDGET			
Income	Property Tax	\$ 873,264	\$ 763,230	14.4%	Secured property tax actual \$17,000 more than budget.
	Grants	\$ 76,269	\$ 61,000	25.0%	\$4,753 Harry & Lillian Wallace literacy grant \$5,000 digital content grant (Covid)
	Donations- YTD	\$ 21,566	\$ 37,990	-43.2%	
Expense	Computer Services	\$ 66,732	\$ 74,110	-10.0%	Recategorize WiFi hotspots & databases Support contract put on hold during library closure
	Book Acquisition	\$ 33,323	\$ 28,380	17.4%	Books ordered in previous fiscal year not bill until this year
	Databases- YTD	\$ 12,283	\$ 3,400	261.3%	Unbudgeted grant of \$5,000 for eBooks Recategorization from Computer Services
	WiFi hotspots	\$ 5,707	\$ 3,850	48.2%	Additional hotspots
	Programs	\$ 10,597	\$ 25,410	-58.3%	In person programs cancelled for the year because of Covid-19
	Office Expense	\$ 6,785	\$ 12,870	-47.3%	Fewer office expenses because of COVID-19
	Legal Fees YTD	\$ 8,500	\$ 5,500	54.5%	Attorney fees for representation re: Development Impact Fees.

BUDGET SUMMARY

	19-20 YTD Actual	20-21 YTD Actual	20-21 YTD Budget	YTD Variance	20-21 Annual Budget	Annual Variance Based on Monthly Average
Income	\$ 923,303	\$ 974,551	\$ 864,420	12.7%	\$ 900,710	18.0%
Expense	\$ 860,548	\$ 825,503	\$ 863,090	-4.4%	\$ 933,580	-3.5%
Other						
Income	\$ 17,015	\$ 39,009		17.3%		22.8%
Expense	\$ -	\$ -				

Blanchard/Santa Paula Library District
Balance Sheet
As of May 31, 2021

	May 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Payroll (Checking Account - Payroll)	1,397.75
General Fund	19,569.06
County Accounts	1,229,361.16
Investment Accounts	388,046.07
Literacy	15,128.64
Building Fund	100,868.50
1020 · Book Trust Account	4,601.59
1010.40 · Santa Paula City	190,287.72
Blake	44,593.11
1015.10 · Petty Cash - General	380.00
1016.10 · Copy Machine Change Fund	31.40
Total Checking/Savings	1,994,265.00
Other Current Assets	
1063.10 · Prepaid Expenses	7,300.31
Total Other Current Assets	7,300.31
Total Current Assets	2,001,565.31
Fixed Assets	755,308.22
TOTAL ASSETS	2,756,873.53
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	1,622.31
Credit Cards	-1,057.96
Other Current Liabilities	
Deferred Revenue	224.98
2100.10 · Payroll Liabilities	3,970.58
2510 · Due to Friends of the Library	366.05
2572.10 · Compensated Absences	38,030.00
Total Other Current Liabilities	42,591.61
Total Current Liabilities	43,155.96
Total Liabilities	43,155.96
Equity	
Fund Bal Offset - Comp. Absence	-38,030.00
31300 · Perm. Restricted Net Assets (Other Income)	340,845.14
3704.10 · Investment Gen. Fixed Asset	755,308.22
3901.10 · Fund Balance - General	1,467,537.19
Net Income	188,057.02
Total Equity	2,713,717.57
TOTAL LIABILITIES & EQUITY	2,756,873.53

Blanchard/Santa Paula Library District
Profit & Loss Budget vs. Actual
July 2020 through May 2021

	TOTAL								Annual Budget
	May 21	Budget	\$ Over Budget	% of Budget	Jul '20 - May 21	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense									
Income									
Total 4000 · Property Taxes	258,361.18	217,000.00	41,361.18	119.06%	873,263.65	763,230.00	110,033.65	114.42%	797,230.00
Total 4700 · Grants	3,333.00	0.00	3,333.00	100.0%	76,268.76	61,000.00	15,268.76	125.03%	61,000.00
4600 · Donations									
4602 · Endowment Fund	0.00	0.00	0.00	0.0%	0.00	15,000.00	-15,000.00	0.0%	15,000.00
4603 · Other Donations	0.00	4,180.00	-4,180.00	0.0%	18,740.82	22,990.00	-4,249.18	81.52%	25,080.00
4600 · Donations - Other	50.00				2,825.00				
Total 4600 · Donations	50.00	4,180.00	-4,130.00	1.2%	21,565.82	37,990.00	-16,424.18	56.77%	40,080.00
Total 4800 · Library Services	377.76	400.00	-22.24	94.44%	1,181.63	2,200.00	-1,018.37	53.71%	2,400.00
Total 4900 · Miscellaneous Income	87.17				1,833.91				
Interest Income	0.66				437.03				
Total Income	262,209.77	221,580.00	40,629.77	118.34%	974,550.80	864,420.00	110,130.80	112.74%	900,710.00
Gross Profit	262,209.77	221,580.00	40,629.77	118.34%	974,550.80	864,420.00	110,130.80	112.74%	900,710.00
Expense									
Salaries & Employee Benefits									
Salaries	75,153.19	78,890.00	-3,736.81	95.26%	414,968.89	419,810.00	-4,841.11	98.85%	458,260.00
Total Payroll Tax	6,179.80	6,520.00	-340.20	94.78%	34,126.26	35,500.00	-1,373.74	96.13%	38,760.00
Total Retirement	9,862.49	10,860.00	-997.51	90.82%	57,319.36	59,430.00	-2,110.64	96.45%	64,860.00
Total Health Insurance	9,507.52	9,860.00	-352.48	96.43%	55,067.60	54,230.00	837.60	101.55%	59,160.00
Insurance- Workers Comp.	322.74	340.00	-17.26	94.92%	1,949.14	2,370.00	-420.86	82.24%	2,540.00
Salaries & Employee Benefits - Other	0.00				-80.38				
Total Salaries & Employee Benefits	101,025.74	106,470.00	-5,444.26	94.89%	563,350.87	571,340.00	-7,989.13	98.6%	623,580.00
Services									
Total Computer Services	15,252.06	17,770.00	-2,517.94	85.83%	66,731.53	74,110.00	-7,378.47	90.04%	75,120.00
Collection Development									
Total AV Materials	231.08	800.00	-568.92	28.89%	4,004.81	4,400.00	-395.19	91.02%	4,800.00
Total Books	9,710.00	4,360.00	5,350.00	222.71%	29,318.22	23,980.00	5,338.22	122.26%	26,160.00
Databases	2,003.00	680.00	1,323.00	294.56%	12,282.92	3,740.00	8,542.92	328.42%	4,080.00
WiFi Hot Spots	1,811.01	700.00	1,111.01	258.72%	5,707.49	3,850.00	1,857.49	148.25%	4,200.00
Periodicals	99.72	420.00	-320.28	23.74%	1,860.65	2,310.00	-449.35	80.55%	2,520.00
Collection Development - Other	120.00				120.00				
Total Collection Development	13,974.81	6,960.00	7,014.81	200.79%	53,294.09	38,280.00	15,014.09	139.22%	41,760.00
Total Library Supplies	31.97	340.00	-308.03	9.4%	2,549.94	1,870.00	679.94	136.36%	2,040.00
Memberships & Dues	500.66	840.00	-339.34	59.6%	2,396.65	4,620.00	-2,223.35	51.88%	5,040.00
Programs									
Adult Programs	77.94	760.00	-682.06	10.26%	680.57	4,180.00	-3,499.43	16.28%	4,560.00
Young Adult Programs	0.00	840.00	-840.00	0.0%	850.74	4,620.00	-3,769.26	18.41%	5,040.00
Children's Programs	1,580.85	2,340.00	-759.15	67.56%	5,593.82	12,870.00	-7,276.18	43.46%	14,040.00
Total Literacy Programs	617.40	680.00	-62.60	90.79%	3,471.95	3,740.00	-268.05	92.83%	4,080.00

Blanchard/Santa Paula Library District
Profit & Loss Budget vs. Actual
July 2020 through May 2021

	TOTAL								
	May 21	Budget	\$ Over Budget	% of Budget	Jul '20 - May 21	Budget	\$ Over Budget	% of Budget	Annual Budget
Total Programs	2,276.19	4,620.00	-2,343.81	49.27%	10,597.08	25,410.00	-14,812.92	41.7%	27,720.00
Promotion & Public Relations	75.97	940.00	-864.03	8.08%	13,385.64	15,170.00	-1,784.36	88.24%	15,640.00
Total Travel and Meetings	51.25	840.00	-788.75	6.1%	51.25	4,620.00	-4,568.75	1.11%	5,040.00
Total Services	32,162.91	32,310.00	-147.09	99.55%	149,006.18	164,080.00	-15,073.82	90.81%	172,360.00
Administration									
Advertising	0.00	60.00	-60.00	0.0%	135.00	330.00	-195.00	40.91%	360.00
Bank Charges	97.06	80.00	17.06	121.33%	520.75	440.00	80.75	118.35%	480.00
Insurance	3,250.76	3,340.00	-89.24	97.33%	17,879.18	18,370.00	-490.82	97.33%	20,040.00
Total Office expenses	1,656.77	2,340.00	-683.23	70.8%	6,784.95	12,870.00	-6,085.05	52.72%	14,040.00
Professional Services									
Accounting Fees	1,760.00	1,840.00	-80.00	95.65%	8,874.50	10,120.00	-1,245.50	87.69%	11,040.00
Audit Services	0.00				12,020.00	12,000.00	20.00	100.17%	12,000.00
Collection Services	54.70				1,012.60				
Grant Writing	0.00	0.00	0.00	0.0%	0.00	3,000.00	-3,000.00	0.0%	3,000.00
Legal Fees	612.56	1,000.00	-387.44	61.26%	8,500.06	5,500.00	3,000.06	154.55%	6,000.00
Total Professional Services	2,427.26	2,840.00	-412.74	85.47%	30,407.16	30,620.00	-212.84	99.31%	32,040.00
Public & Legal Notices	0.00				477.40				
Staff Development & Recognition	15.00	340.00	-325.00	4.41%	497.87	1,870.00	-1,372.13	26.62%	2,040.00
Strategic Planning	0.00				0.00	3,000.00	-3,000.00	0.0%	3,000.00
Telephone Expense	641.26	720.00	-78.74	89.06%	3,525.13	3,960.00	-434.87	89.02%	4,320.00
Total Administration	8,088.11	9,720.00	-1,631.89	83.21%	60,227.44	71,460.00	-11,232.56	84.28%	76,320.00
Facilities									
Total Repairs & Maintenance	4,942.23	2,780.00	2,162.23	177.78%	14,424.50	15,290.00	-865.50	94.34%	16,680.00
Total Utilities (Utilities)	5,099.11	5,760.00	-660.89	88.53%	28,973.08	31,680.00	-2,706.92	91.46%	34,560.00
Total Facilities	11,666.33	10,220.00	1,446.33	114.15%	52,918.63	56,210.00	-3,291.37	94.15%	61,320.00
Total Expense	152,943.09	158,720.00	-5,776.91	96.36%	825,503.12	863,090.00	-37,586.88	95.65%	933,580.00
Net Ordinary Income	109,266.68	62,860.00	46,406.68	173.83%	149,047.68	1,330.00	147,717.68	11,206.59%	-32,870.00
Other Income/Expense									
Other Income									
Extraordinary Income (Extraordinary Income)	0.00				4,014.25				
Library Impact Fees	0.00				34,995.09				
Total Other Income	0.00				39,009.34				
Net Other Income	0.00				39,009.34				
Net Income	109,266.68	62,860.00	46,406.68	173.83%	188,057.02	1,330.00	186,727.02	14,139.63%	-32,870.00

Blanchard/Santa Paula Library District
Profit & Loss Prev Year Comparison
July 2020 through May 2021

	<u>Jul '20 - May 21</u>	<u>Jul '19 - May 20</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · Property Taxes	873,263.65	792,179.77	81,083.88	10.24%
4700 · Grants				
California State Library Grants	63,182.76	59,417.00	3,765.76	6.34%
4705 · Other Grants	9,753.00	16,853.00	-7,100.00	-42.13%
Total 4700 · Grants	76,268.76	76,270.00	-1.24	-0.0%
4600 · Donations				
4602 · Endowment Fund	0.00	10,000.00	-10,000.00	-100.0%
4601 · Friends of the Library	0.00	4,715.51	-4,715.51	-100.0%
4603 · Other Donations	18,740.82	6,324.54	12,416.28	196.32%
4600 · Donations - Other	2,825.00	30,010.00	-27,185.00	-90.59%
4600 · Donations	21,565.82	51,050.05	-29,484.23	-57.76%
4800 · Library Services	1,181.63	4,377.98	-3,196.35	-73.01%
4900 · Miscellaneous Income	1,833.91	1,424.88	409.03	28.71%
Interest Income	437.03	0.81	436.22	53,854.32%
In-Kind Contributions	0.00	0.00	0.00	0.0%
Total Income	974,550.80	925,303.49	49,247.31	5.32%
Gross Profit	974,550.80	925,303.49	49,247.31	5.32%
Expense				
Salaries & Employee Benefits				
Salaries (Wage Account - Employee Gross Pay)	414,968.89	440,764.56	-25,795.67	-5.85%
Total Payroll Tax	34,126.26	36,595.66	-2,469.40	-6.75%
Total Retirement	57,319.36	68,764.71	-11,445.35	-16.64%
Total Health Insurance	55,067.60	58,628.01	-3,560.41	-6.07%
Insurance- Workers Comp.	1,949.14	1,649.16	299.98	18.19%
Salaries & Employee Benefits - Other	-80.38	0.00	-80.38	-100.0%
Total Salaries & Employee Benefits	563,350.87	606,402.10	-43,051.23	-7.1%
Services				
Total Computer Services	66,731.53	74,959.33	-8,227.80	-10.98%
Total AV Materials	4,004.81	4,057.15	-52.34	-1.29%
Total Books	29,318.22	20,143.63	9,174.59	45.55%
Databases	12,282.92	2,753.22	9,529.70	346.13%
WiFi Hot Spots	5,707.49	1,947.98	3,759.51	193.0%
Periodicals	1,860.65	3,050.27	-1,189.62	-39.0%
Collection Development - Other	120.00	183.21	-63.21	-34.5%
Total Collection Development	53,294.09	32,135.46	21,158.63	65.84%
Total Library Supplies	2,549.94	1,666.43	883.51	53.02%
Memberships & Dues	2,396.65	3,628.00	-1,231.35	-33.94%
Total Programs	10,597.08	25,026.26	-14,429.18	-57.66%
Promotion & Public Relations	13,385.64	3,142.12	10,243.52	326.01%

Blanchard/Santa Paula Library District
Profit & Loss Prev Year Comparison
July 2020 through May 2021

	<u>Jul '20 - May 21</u>	<u>Jul '19 - May 20</u>	<u>\$ Change</u>	<u>% Change</u>
Total Travel and Meetings	51.25	3,173.87	-3,122.62	-98.39%
Total Services	149,006.18	143,731.47	5,274.71	3.67%
Administration				
Advertising	135.00	0.00	135.00	100.0%
Bank Charges	520.75	195.58	325.17	166.26%
Fund Raising	0.00	153.83	-153.83	-100.0%
Insurance	17,879.18	11,998.25	5,880.93	49.02%
Miscellaneous	0.00	98.65	-98.65	-100.0%
Office expenses (Office expenses)				
Computer Network	184.20	882.19	-697.99	-79.12%
Office Expense	3,900.69	5,807.94	-1,907.25	-32.84%
Postage	1,031.71	1,068.91	-37.20	-3.48%
Printing	1,668.35	3,710.29	-2,041.94	-55.04%
Total Office expenses (Office expenses)	6,784.95	11,469.33	-4,684.38	-40.84%
Professional Services				
Accounting Fees	8,874.50	10,652.50	-1,778.00	-16.69%
Audit Services	12,020.00	11,000.00	1,020.00	9.27%
Collection Services	1,012.60	1,079.28	-66.68	-6.18%
Legal Fees	8,500.06	4,397.50	4,102.56	93.29%
Total Professional Services	30,407.16	27,129.28	3,277.88	12.08%
Public & Legal Notices	477.40	6.00	471.40	7,856.67%
Staff Development & Recognition	497.87	755.73	-257.86	-34.12%
Strategic Planning	0.00	97.86	-97.86	-100.0%
Telephone Expense	3,525.13	4,751.71	-1,226.58	-25.81%
Volunteer Appreciation	0.00	722.48	-722.48	-100.0%
Total Administration	60,227.44	57,378.70	2,848.74	4.97%
Facilities				
Janitorial Services & Supplies	9,521.05	7,860.11	1,660.94	21.13%
Total Repairs & Maintenance	14,424.50	17,719.78	-3,295.28	-18.6%
Total Utilities (Utilities)	28,973.08	27,455.49	1,517.59	5.53%
Total Facilities	52,918.63	53,035.38	-116.75	-0.22%
Total Expense	825,503.12	860,547.65	-35,044.53	-4.07%
Net Ordinary Income	149,047.68	64,755.84	84,291.84	130.17%
Other Income/Expense				
Other Income				
Extraordinary Income (Extraordinary Income)	4,014.25	5,440.46	-1,426.21	-26.22%
Library Impact Fees	34,995.09	11,574.62	23,420.47	202.34%
Total Other Income	39,009.34	17,015.08	21,994.26	129.26%
Net Other Income	39,009.34	17,015.08	21,994.26	129.26%
	188,057.02	81,770.92	106,286.10	129.98%

**Blanchard/Santa Paula Library District
General Fund Check Detail
May 2021**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		05/03/2021			General Fund		-46.76
					Bank Charges	-46.76	46.76
TOTAL						-46.76	46.76
Check	EFT	05/03/2021	Calif. Public Employe...		General Fund		-395.28
					CALPERS (Payee Acc...	-395.28	395.28
TOTAL						-395.28	395.28
Check	EFT	05/03/2021	Calif. Public Employe...		General Fund		-1,187.73
					CALPERS (Payee Acc...	-1,187.73	1,187.73
TOTAL						-1,187.73	1,187.73
Check	EFT	05/03/2021	Calif. Public Employe...		General Fund		-4,352.95
					PERS Group Health In...	-2,014.13	2,014.13
					Annuitant Health Insura...	-2,338.82	2,338.82
TOTAL						-4,352.95	4,352.95
Check	EFT	05/14/2021	Calif. Public Employe...		General Fund		-395.28
					CALPERS (Payee Acc...	-395.28	395.28
TOTAL						-395.28	395.28
Check	EFT	05/14/2021	Calif. Public Employe...		General Fund		-1,187.73
					CALPERS (Payee Acc...	-1,187.73	1,187.73
TOTAL						-1,187.73	1,187.73
Check	EFT	05/28/2021	Calif. Public Employe...		General Fund		-379.68
					CALPERS (Payee Acc...	-379.68	379.68
TOTAL						-379.68	379.68
Check	EFT	05/28/2021	Calif. Public Employe...		General Fund		-1,187.73
					CALPERS (Payee Acc...	-1,187.73	1,187.73
TOTAL						-1,187.73	1,187.73
Bill Pmt -Check	11081	05/05/2021	Amazon Capital Servi...		General Fund		-302.75
Bill	1MT4-...	04/07/2021			Children's Programs	-302.75	493.05
TOTAL						-302.75	493.05
Bill Pmt -Check	11082	05/05/2021	Foothill Electric		General Fund		-1,953.80
Bill	16785	04/23/2021			Building Maintenance	-1,953.80	1,953.80
TOTAL						-1,953.80	1,953.80
Bill Pmt -Check	11083	05/05/2021	Ned Branch		General Fund		-565.33
Bill	MAY 2...	05/01/2021			PERS Group Health In...	-565.33	565.33
TOTAL						-565.33	565.33

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**Blanchard/Santa Paula Library District
General Fund Check Detail
May 2021**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	11093	05/17/2021	Landscape Valley		General Fund		-610.00
Bill	MARC...	05/01/2021			Grounds Maintenance	-305.00	305.00
Bill	APRIL ...	05/01/2021			Grounds Maintenance	-305.00	305.00
TOTAL						-610.00	610.00
Bill Pmt -Check	11094	05/17/2021	SoCalGas		General Fund		-63.71
Bill	04-02-...	05/05/2021			Gas	-63.71	63.71
TOTAL						-63.71	63.71
Bill Pmt -Check	11095	05/17/2021	Stephen McFadden C...		General Fund		-884.50
Bill	6476 - ...	05/03/2021			Accounting Fees	-884.50	884.50
TOTAL						-884.50	884.50
Bill Pmt -Check	11096	05/17/2021	Uline		General Fund		-146.10
Bill	13313...	05/01/2021			Office Expense	-146.10	146.10
TOTAL						-146.10	146.10
Bill Pmt -Check	11097	05/17/2021	Unique Management ...		General Fund		-8.95
Bill	601733	05/01/2021			Collection Services	-8.95	8.95
TOTAL						-8.95	8.95
Bill Pmt -Check	11098	05/17/2021	Western Exterminator...		General Fund		-112.00
Bill	7926419	05/01/2021			Pest Control	-112.00	112.00
TOTAL						-112.00	112.00
Bill Pmt -Check	11099	05/28/2021	Baker & Taylor Books		General Fund		-1,814.71
Bill	20358...	05/01/2021			General	-42.21	42.21
Bill	20358...	05/01/2021			General	-13.75	13.75
Bill	20358...	05/01/2021			General	-67.52	67.52
Bill	20358...	05/01/2021			General	-14.40	14.40
Bill	20358...	05/01/2021			General	-109.38	109.38
Bill	20358...	05/01/2021			General	-87.72	87.72
Bill	20358...	05/01/2021			General	-1,045.71	1,045.71
Bill	20358...	05/01/2021			General	-31.42	31.42
Bill	20358...	05/01/2021			General	-16.37	16.37
Bill	20358...	05/01/2021			General	-144.98	144.98
Bill	20358...	05/01/2021			General	-19.02	19.02
Bill	20358...	05/01/2021			General	-87.51	87.51
Bill	20358...	05/01/2021			Children's Books	-46.81	46.81
Bill	20358...	05/01/2021			General	-20.32	20.32
Bill	20358...	05/01/2021			Children's Books	-20.97	20.97
Bill	20358...	05/01/2021			Children's Books	-46.62	46.62
TOTAL						-1,814.71	1,814.71
Bill Pmt -Check	11100	05/28/2021	Boyd & Associates		General Fund		-285.00
Bill	245506	05/20/2021			Security	-285.00	285.00
TOTAL						-285.00	285.00
Bill Pmt -Check	11101	05/28/2021	Business Card		General Fund		-3,734.59
Bill	04-17-...	05/14/2021			Bank of America Platin...	-3,734.59	3,734.59
TOTAL						-3,734.59	3,734.59

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**Blanchard/Santa Paula Library District
General Fund Deposit Detail
May 2021**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		05/05/2021		General Fund	48.53
			State of California - ...	4904 · Restitution	-19.32
			Black Gold Cooperat...	4802 · Fines	-29.21
TOTAL					-48.53
Deposit		05/20/2021		General Fund	67.85
				4903 · Other Miscell...	-67.85
TOTAL					-67.85
Deposit		05/20/2021		General Fund	55.90
				4804 · Printing & Co...	-55.90
TOTAL					-55.90
Deposit		05/20/2021		General Fund	256.80
				4804 · Printing & Co...	-256.80
TOTAL					-256.80
Deposit		05/24/2021		General Fund	13.85
				4801 · Books Lost &...	-13.85
TOTAL					-13.85

REGULAR MEETING OF JUNE 22, 2021
F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

REGULAR MEETING OF JUNE 22, 2021
 G(a) OLD BUSINESS: APPROVE 2021-22 BUDGET

The final version of the budget for the 2021-22 fiscal year is attached

MAJOR CHANGES FROM PREVIOUS YEAR (as noted previously)

Revenues

- Secured property tax projection was increased based on a 2% annual increase in the 1% property tax;
- Increase in Redevelopment Pass Through and Residual property tax based on 2020-21 RDA funding received in January and projected for June.

Expenses

- Payroll increase in January 2022 (see Wage Increase Analysis attached);
- Increase in business insurance package;
- Unfunded Accrued Liability increase from CalPERS

RECOMMENDATION: Staff recommends the Board approve the attached budget for the 2021-22 fiscal year.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

COMPARISON OF 2020-21 APPROVED BUDGET AND 2021-22 DRAFT BUDGET

	2020-21 BUDGET	2021-22 BUDGET	NET CHANGE	PERCENTAGE CHANGE
REVENUE				
Pro Tx Curr Secured	\$ 373,000	\$ 408,000	\$ 35,000	9.4%
Pro Tx Curr Unsecured	\$ 7,000	\$ 7,000	\$ -	0.0%
Pro Tx Curr Supplemental	\$ 6,000	\$ 6,000	\$ -	0.0%
Pro Tax Prior Secured	\$ -	\$ -	\$ -	
Pro Tx Prior Unsecured	\$ -	\$ -	\$ -	
Pro Tx Prior Supplemental	\$ -	\$ -	\$ -	
Penalties	\$ 930	\$ 930	\$ -	0.0%
Interest	\$ 12,000	\$ 6,000	\$ (6,000)	-50.0%
HOPTR	\$ 1,300	\$ 1,300	\$ -	0.0%
RDA Pass Through	\$ 76,000	\$ 140,000	\$ 64,000	84.2%
Special Assessment	\$ 314,000	\$ 314,000	\$ -	0.0%
	\$ 790,230	\$ 883,230	\$ 93,000	11.8%
Endowment	\$ 15,000	\$ 15,000	\$ -	0.0%
Donations	\$ 25,000	\$ 25,080	\$ 80	0.3%
Grants	\$ 61,000	\$ 69,323	\$ 8,323	13.6%
Fines & fees	\$ -	\$ -	\$ -	
Printing	\$ 2,400	\$ 1,200	\$ (1,200)	-50.0%
TOTAL REVENUE	\$ 893,630	\$ 993,833	\$ 100,203	11.2%
Payroll & Benefits				
Salaries	\$ 458,172	\$ 503,100	\$ 44,928	9.8%
PERS Retirement	\$ 25,485	\$ 25,440	\$ (45)	-0.2%
Unfunded Accrued Liability	\$ 39,130	\$ 48,360	\$ 9,230	23.6%
FICA 0.077	\$ 35,050	\$ 38,580	\$ 3,530	10.1%
PERS Group Health	\$ 33,930	\$ 34,080	\$ 150	0.4%
PERS Group Health Annuitants	\$ 25,000	\$ 25,080	\$ 80	0.3%
SUI	\$ 3,500	\$ 3,500	\$ -	0.0%
PERS 457 Plan	\$ -	\$ -	\$ -	
Insurance--Workers Comp	\$ 2,500	\$ 2,540	\$ 40	1.6%
	\$ 622,767	\$ 680,680	\$ 57,913	9.3%
Services				
Communications	\$ -	\$ -	\$ -	
Computer services	\$ 3,000	\$ 3,000	\$ -	0.0%
Service Agreements	\$ 9,100	\$ 9,120	\$ 20	0.2%
Publicity	\$ 5,600	\$ 5,800	\$ 200	3.6%
Collection development		\$ -		
Books		\$ -		
Young adult books	\$ 3,000	\$ 3,000	\$ -	0.0%
General	\$ 16,500	\$ 16,560	\$ 60	0.4%
Children's books	\$ 6,500	\$ 6,600	\$ 100	1.5%
A/V materials		\$ -		
Young adult	\$ 600	\$ 600	\$ -	0.0%
General	\$ 3,000	\$ 3,000	\$ -	0.0%
Children's	\$ 1,200	\$ 1,200	\$ -	0.0%
Databases	\$ 4,000	\$ 8,280	\$ 4,280	107.0%
Periodicals	\$ 2,500	\$ 2,520	\$ 20	0.8%
WiFi Hotspots	\$ 4,200	\$ 6,000	\$ 1,800	42.9%
Library supplies		\$ -		
Book binding/mending	\$ 2,000	\$ 2,040	\$ 40	2.0%

Library materials--other	\$ -	\$ -	\$ -	
Memberships & dues	\$ 5,000	\$ 5,040	\$ 40	0.8%
Network services	\$ 63,000	\$ 64,000	\$ 1,000	1.6%
Over/short		\$ -	\$ -	
Programs		\$ -	\$ -	
Literacy	\$ 4,000	\$ 8,040	\$ 4,040	101.0%
Adults	\$ 4,500	\$ 4,560	\$ 60	1.3%
Children's	\$ 14,000	\$ 14,040	\$ 40	0.3%
Teens & Young adults	\$ 5,000	\$ 5,040	\$ 40	0.8%
Travel & meetings	\$ 5,000	\$ 2,160	\$ (2,840)	-56.8%
Total Services	\$ 161,700	\$ 170,600	\$ 8,900	5.5%
Administrative				
Advertising	\$ 250	\$ 360	\$ 110	44.0%
Bank charges	\$ 400	\$ 480	\$ 80	20.0%
Computer services	\$ 2,500	\$ 2,520	\$ 20	0.8%
Office expense	\$ 7,500	\$ 7,560	\$ 60	0.8%
Postage	\$ 1,200	\$ 1,200	\$ -	0.0%
Professional services		\$ -	\$ -	
Legal	\$ 6,000	\$ 6,000	\$ -	0.0%
Accounting	\$ 11,000	\$ 11,040	\$ 40	0.4%
Audit	\$ 12,000	\$ 12,000	\$ -	0.0%
Grant Writing	\$ 3,000	\$ 1,000	\$ (2,000)	-66.7%
Insurance	\$ 20,000	\$ 22,080	\$ 2,080	10.4%
Printing	\$ 2,700	\$ 2,760	\$ 60	2.2%
Telephone expense	\$ 4,250	\$ 4,320	\$ 70	1.6%
Staff development & recognition	\$ 2,000	\$ 2,040	\$ 40	2.0%
Strategic Planning	\$ 3,000	\$ 3,000	\$ -	0.0%
Total	\$ 75,800	\$ 76,360	\$ 560	0.7%
Facilities				
Janitorial services & supplies	\$ 10,000	\$ 10,080	\$ 80	0.8%
Grounds maintenance	\$ 5,000	\$ 5,040	\$ 40	0.8%
Building security	\$ 1,500	\$ 1,560	\$ 60	4.0%
Buidling maintenance	\$ 10,000	\$ 12,480	\$ 2,480	24.8%
Utilities		\$ -	\$ -	
City of Santa Paula	\$ 6,000	\$ 6,000	\$ -	0.0%
SoCal Edison	\$ 25,000	\$ 26,520	\$ 1,520	6.1%
The Gas Co.	\$ 1,200	\$ 1,200	\$ -	0.0%
Trash	\$ 2,250	\$ 2,280	\$ 30	1.3%
Total	\$ 60,950	\$ 65,160	\$ 4,210	6.9%
TOTAL OPERATING EXPENSES	\$ 921,217	\$ 992,800	\$ 71,583	7.8%
OPERATING SURPLUS/(DEFICIT)	\$ (27,587)	\$ 1,033	\$ 28,620	-103.7%
Extraordinary Expenses		\$ -	\$ -	
Equipment replacement reserve	\$ -	\$ 18,000	\$ 18,000	
Legal	\$ -	\$ -	\$ -	
		\$ 18,000	\$ 18,000	
NET SURPLUS/(DEFICIT)	\$ (27,587)	\$ (16,967)	\$ 10,620	-38.5%
REIMBURSEMENT FROM DIF FUND	\$ 25,000	\$ 25,000	\$ -	0.0%
DEFERRED REVENUE	\$ 30,000	\$ -	\$ (30,000)	-100.0%
TOTAL SURPLUS/(DEFICIT)	\$ 27,413	\$ 8,033	\$ (19,380)	-70.7%

REGULAR MEETING OF JUNE 22, 2021

G(b) OLD BUSINESS: RESOLUTION REGARDING APPROVED GANN SPENDING LIMIT

At its May meeting, the Board approved a Gann spending limit of \$947,456 for the fiscal year of 2021-22. The approval should have been in a formal resolution.

RECOMMENDATION: Approve the attached resolution adopting an appropriations limit of \$947,456 for the 2021-22 fiscal year.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

**BOARD OF TRUSTEES
BLANCHARD/SANTA PAULA LIBRARY DISTRICT
RESOLUTION 2020-21:03**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
BLANCHARD/SANTA PAULA LIBRARY DISTRICT
ESTABLISHING AN APPROPRIATION LIMIT
FOR THE FISCAL YEAR 2021-2022**

WHEREAS, Government Code section 7900 provides for the implementation of Article XIIIIB of the California Constitution; and

WHEREAS, Government Code sections 7901 through 7914 provide that each year the Board of Trustees shall, by resolution, establish its proceeds of taxes appropriation limit at a regularly scheduled meeting; and

WHEREAS, all documentation used in the determination of the proceeds of taxes appropriation limit has been and will continue to be available to the public from the District Director of the Blanchard/Santa Paula Library District as required by law; and

WHEREAS, the proceeds of taxes appropriation limit for the fiscal year 2021-2022 is calculated by adjusting the prior fiscal year, 2020-2021; and

WHEREAS, the adjustment factors are:

1. Change in the population of the County = -0.70%
2. Change in the per capita income in California = 5.73%

WHEREAS, the formula provides that the District use factor 1 plus factor 2; and

WHEREAS, the District's fiscal year 2020-2021 appropriations limit for proceeds of taxes is determined to be \$947,456; .

NOW, THEREFORE BE IT RESOLVED BY THE DISTRICT BOARD OF TRUSTEES AS FOLLOWS:

The proceeds of taxes appropriation limit for the fiscal year 2021-2022 is established as \$947,456 and the "proceeds of taxes" revenue subject to the limitation is \$883,230, an amount well below the established limit. Documentation used in the determination of the proceeds of taxes appropriation limit is available to the public at the Blanchard/Santa Paula Library District office, 119 N. 8th Street, Santa Paula, CA 93060.

PASSED, APPROVED, AND ADOPTED this 25^h day of May, 2021.

AYES:

NOES:

ABSTENTIONS:

ABSENT

Library Board President

ATTEST:

Library Board Clerk

REGULAR MEETING OF JUNE 22, 2021

H(a) NEW BUSINESS: RESOLUTION REQUESTING A CONTRAFUND ADVANCE FOR 2021-22

For a number of years, at the start of the fiscal year, the Library has requested and received from the County an advance against property tax revenues that were expected to be received in December and April. While it may not be necessary, staff recommends that the Board adopt a resolution requesting a pre-apportionment advance for 2021-22.

RECOMMENDATION: Staff recommends adoption of the attached resolution requesting a contrafund advance of \$228,000 for the 2021-22 fiscal year.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

RESOLUTION 2020-21:01

**RESOLUTION OF THE
BLANCHARD/SANTA PAULA LIBRARY DISTRICT
BOARD OF TRUSTEES
REQUESTING A CONTRAFUND ADVANCE FOR THE
FISCAL YEAR 2021-2022**

NOW, THEREFORE, BE IT RESOLVED that the Blanchard/Santa Paula Library District Board of Trustees, at it's regular meeting on June 22, 2021, passed and adopted this resolution requesting a pre-apportionment of tax funds in amounts totaling up to 85% of the secured tax levy for the Library District, or any other basis as selected by the Ventura County Auditor-Controller's Office, to be made available to Fund Account #O040 for the operations of the Library during the Fiscal Year 2021-22. The amount provided to the District for Fiscal Year 2019-2020 should be sufficient for Fiscal Year 2020-2021.

PASSED, APPROVED, AND ADOPTED this 22nd day of June, 2021.

ATTEST:

Library Board President

Library Board Clerk

REGULAR MEETING OF JUNE 22, 2021

H(b) NEW BUSINESS: RESOLUTION TO LEVY PARCEL TAX FOR 2021-22

In order for the County to add the special assessment of \$40 per parcel to the tax bills for 2021-2222, the Board must pass a resolution authorizing the County Auditor-Controller's Office to do so.

RECOMMENDATION: Staff recommends the Board adopt the attached resolution levying an assessment of \$40 per non-exempt parcel in the Blanchard/Santa Paula Library District for the 2021-22 fiscal year..

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

RESOLUTION 2020-21:02

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
BLANCHARD/SANTA PAULA LIBRARY DISTRICT CONFIRMING A
SPECIAL ASSESSMENT TO BE LEVIED WITHIN THE
BLANCHARD/SANTA PAULA LIBRARY DISTRICT
FOR PURPOSES OF GENERAL FUND OPERATIONS FOR
BLANCHARD COMMUNITY LIBRARY

WHEREAS, on March 2, 2004, the voters of the Blanchard/Santa Paula Library District passed Measure “B4” with 68.1% of the vote in order to allow a \$40 per parcel special assessment tax in perpetuity;

NOW, THEREFORE BE IT RESOLVED BY THE DISTRICT BOARD OF TRUSTEES AS FOLLOWS:

1. That the Blanchard/Santa Paula Library District Board of Trustees confirms, approves, and acknowledges that the \$40 per parcel assessment is to be levied in perpetuity. The success of each of the subsequent four-year elections shall warrant additional resolutions from the Blanchard/Santa Paula Public Library District Board of Trustees in order to continue the \$40 per parcel special assessment tax on Ventura County Tax Rolls, District 14, Zone 03; and
2. That the Blanchard/Santa Paula Library District Board of Trustees confirms and acknowledges that the per parcel special assessment is in conformance with Proposition 218.

PASSED, APPROVED, AND ADOPTED this 22nd day of June, 2021.

ATTEST:

Library Board President

Library Board Clerk

REGULAR MEETING OF JUNE 22, 2021

H(c) NEW BUSINESS: UNFUNDED ACCRUED PENSION LIABILITY PAYMENT

See the attached page from the CalPERS Actuarial Valuation as of June 30, 20189. The monthly installment will be \$4,027.58; the total payments for the year will be \$48,339. If we prepay for the entire year in July, the lump sum payment would be \$46,731, a difference of \$1,608, which is approximately equal to an investment return of 6.29%.

We can make the lump sum payment from the Blake account, which contains funds that are not earmarked for any particular purpose, and repay the account monthly in the amount we would otherwise have had to pay CalPERS. Essentially, we are lending the money to ourselves and making a return on the investment of 6.29%.

RECOMMENDATION: Staff recommends making the lump sum prepayment of \$46731 from the Blake account and then make a monthly deposit of \$4027.58 back to that account.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

REGULAR MEETING OF JUNE 22, 2021

H(d) NEW BUSINESS: SOLAR INSTALLATION-PHOTOVOLTAIC CELLS AND BATTERY STORAGE

It has been proposed that the library consider installing solar panels and a battery storage system as part of the reroofing project. Staff has spoken with three vendors. One of the vendors was not able to make a proposal for a project of the size the library would need. A second vendor submitted a proposal, but the cost of the battery system large enough for the project was very costly. Two proposals were submitted by the third vendor. Both proposals are attached. Page 9 of each proposal highlights the investment cost and the payback period.

The library cannot benefit from the alternative energy tax credits; however, there is an investment group that would reimburse the library for 12% of the cost of the system in exchange for the tax credits.

Staff is not making a specific recommendation at this time but wanted to determine what interest, if any, the Board might have in pursuing the concept further.



Blanchard (Muni) - PV + Storage - 50.6kW + single 3066BESS

Prepared For

Blanchard-Santa Paula Library
District
805-525-3615
ned@blanchard.org



Prepared By

6/1/2021

Lance Honea
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Swell is a California-based energy storage developer and aggregator.

Swell offers customers bundled solutions including energy storage, solar, and energy management to save homeowners and organizations money and provide smart, clean, and secure energy. The future of energy is distributed, clean, and customer-centric. Swell makes the future of energy a reality today.

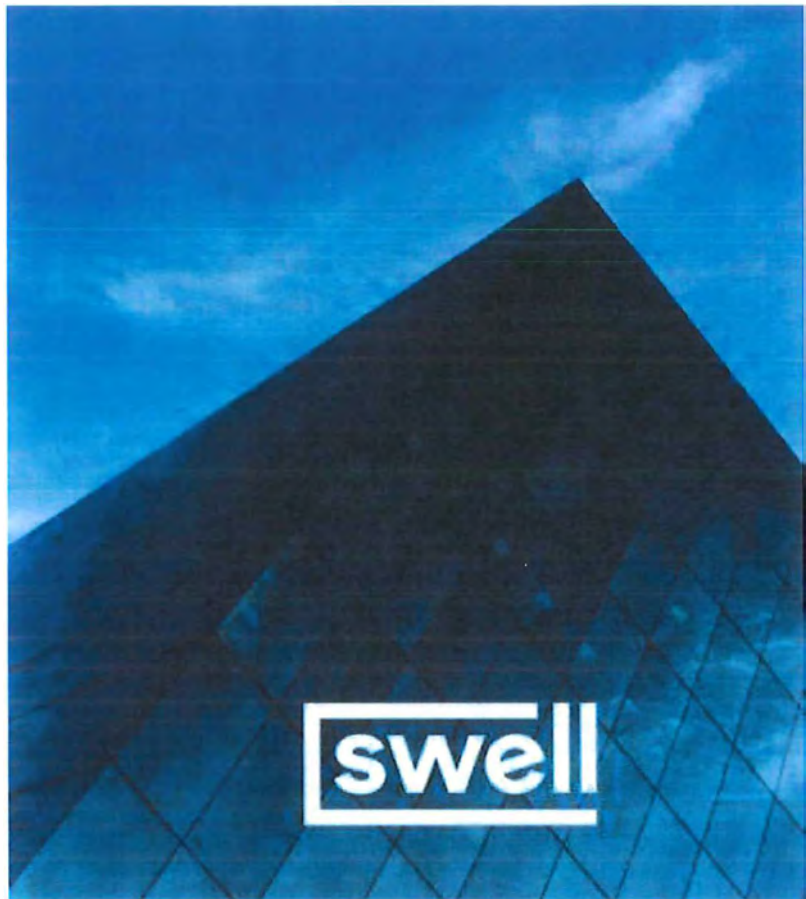


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1 Project Summary

Payment Options	Tesla - Cash Purchase w/ O&M
IRR - Term	15.2%
Net Present Value	\$148,001
Payback Period	6.2 Years
ROI	230.6%
Total Payments	\$155,633
Total Incentives	\$23,240
Net Payments	\$132,393
Electric Bill Savings - Term	\$515,238
Upfront Payment	\$155,633

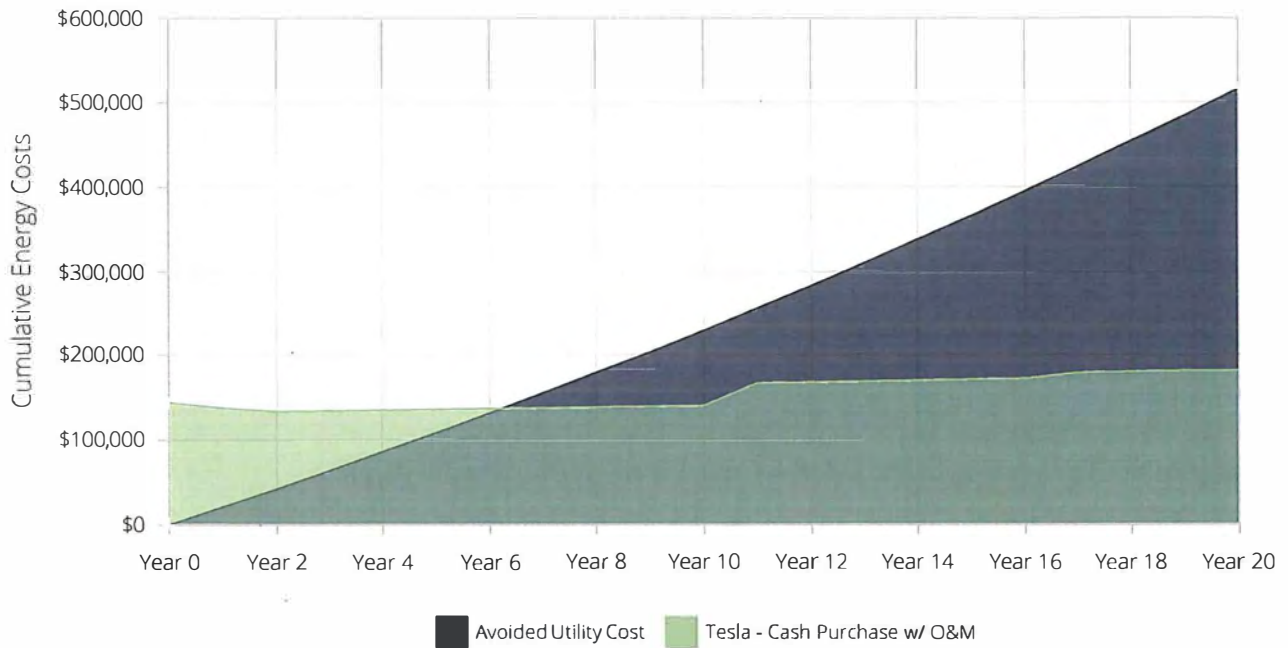
Combined Solar PV Rating

Power Rating: 50,625 W-DC
 Power Rating: 43,079 W-AC-CEC

Combined ESS Ratings

Energy Capacity: 66.4 kWh
 Power Rating: 30.0 kW

Cumulative Energy Costs By Payment Option



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2.1.1 PV System Details

General Information

Facility: Meter #1
 Address: 119 N 8th St Santa Paula CA 93060

Solar PV System Rating

Power Rating: 50,625 W-DC
 Power Rating: 43,079 W-AC-CEC

Solar PV Equipment Description

Solar Panels: (135) Hanwha Q.PEAK L-G4.5 375
 Inverters: (2) SMA Sunny Tripower 24000TL-US

Energy Consumption Mix

Annual Energy Use: 87,668 kWh

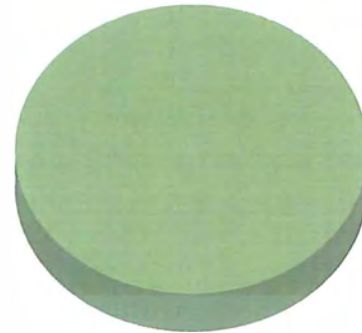
Solar PV Equipment Typical Lifespan

Solar Panels: Greater than 30 Years
 Inverters: 16 Years

Solar PV System Cost and Incentives

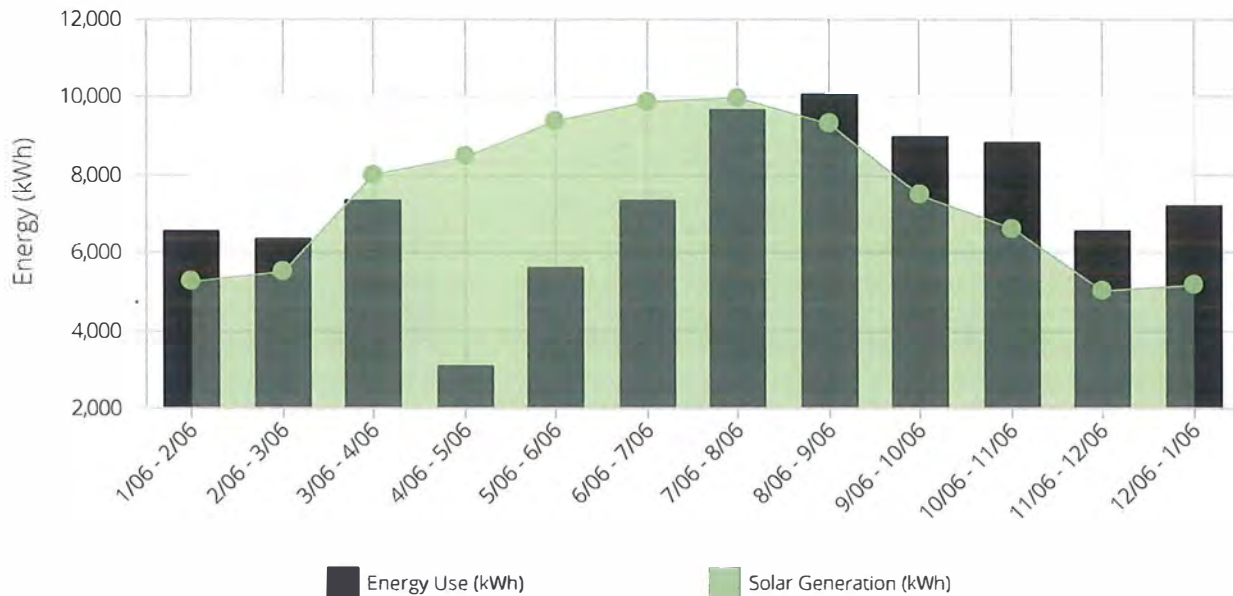
Solar PV System Cost \$90,231

Net Solar PV System Cost \$90,231



 Utility	-2,410 kWh (0.00%)
 Solar PV	90,078 kWh (100.00%)

Monthly Energy Use vs Solar Generation



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2.1.2 Energy Storage System (ESS) Details

General Information

Facility: Meter #1
 Address: Santa Paula CA 93060

ESS System Ratings

Energy Capacity: 66.4 kWh
 Power Rating: 30.0 kW

ESS Equipment Description

Battery Banks: (1) Energport L3066
 Inverters: (1) Energport L3066

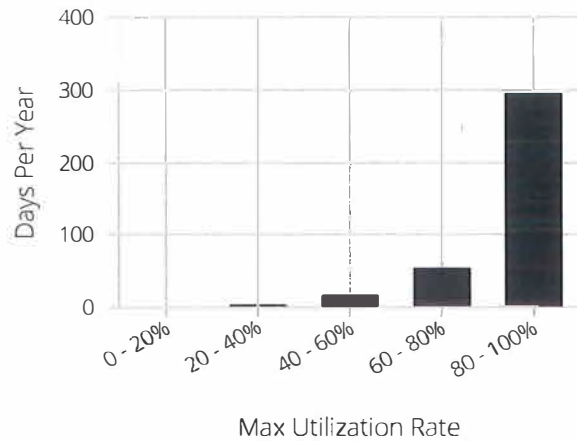
ESS Equipment Typical Lifespan

Battery Banks: 10 Years
 Inverters: 10 Years

ESS Cost and Incentives

ESS Cost \$65,402
 SGIP Incentive ~~-\$23,240~~
Net ESS Cost \$42,162

Energy Storage Annual Utilization



Energy Output and Demand Savings From Solar PV and Energy Storage				
Date Range	ESS Energy Discharge (kWh)	Solar PV Generation (kWh)	ESS Energy as % of PV Energy	Total Demand Savings
1/6/2020 - 2/6/2020	1,662	5,254	31.63%	\$445
2/6/2020 - 3/6/2020	1,558	5,503	28.31%	\$594
3/6/2020 - 4/6/2020	1,722	8,000	21.53%	\$681
4/6/2019 - 5/6/2019	1,592	8,470	18.80%	\$363
5/6/2019 - 6/6/2019	1,546	9,389	16.47%	\$1,273
6/6/2019 - 7/6/2019	1,423	9,886	14.39%	\$2,005
7/6/2019 - 8/6/2019	1,501	9,987	15.03%	\$1,898
8/6/2019 - 9/6/2019	1,338	9,311	14.37%	\$2,008
9/6/2019 - 10/6/2019	1,393	7,473	18.64%	\$1,620
10/6/2019 - 11/6/2019	1,532	6,623	23.13%	\$775
11/6/2019 - 12/6/2019	1,655	5,022	32.95%	\$498
12/6/2019 - 1/6/2020	1,741	5,160	33.74%	\$593
Total	18,663	90,078	20.72%	\$12,753



2.1.3 Rebates and Incentives

This section summarizes all incentives available for this project. The actual rebate and incentive amounts for this project are shown in each example.

SGIP 2020 – Step 3 (\$350/kWh) w/ Backup (1-4 hours at full incentive)

The 2020 Self-Generation Incentive Program (SGIP), Step 3 incentive is \$0.35/Wh for Energy Storage Systems (ESS) not claiming a federal Investment Tax Credit (ITC), and \$0.25/Wh for ESS projects claiming an ITC. Small storage projects (< 10 kW) will receive the entire incentive paid upfront. Larger projects (> 10 kW) will receive a portion upfront and a portion paid as a Performance Based Incentive (PBI) over a 5-year period. The methodology for calculating an SGIP incentive is dynamic and based on several factors, including: the hourly duration of the ESS, the total energy capacity (kWh) of the ESS, for PBI projects if the ESS cycles at least 104 full discharges per year. The sum of the SGIP incentive and other incentives received for the project may not exceed the total eligible project costs. Disclaimer on the Greenhouse Gas (GHG) reduction requirement: the incentive calculation assumes that the ESS reduces at least 5 kg/kWh of GHG reduction, and there is no corresponding reduction in the PBI amount.

Total Incentive Value: \$23,240



2.1.4 Utility Rates

You have the option to remain on your current rate schedule (GS-2-TOU (Option: D-CPP)) or switch to an alternative rate schedule (GS-2-TOU (Option: E)). The rates for each are shown below and your estimated electric bills are shown on the following page for each rate schedule.

Customer Charges					Energy Charges					Demand Charges				
Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E	Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E	Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E
W	Flat Rate	per billing period	\$158.61	\$158.61	W	On Peak	Import	\$0.11447	-	W	Flat Rate	Import	\$13.55	\$9.38
S	Flat Rate	per billing period	\$158.61	\$158.61	W	Mid Peak	Import	\$0.10292	\$0.18401	S	Flat Rate	Import	\$13.55	\$9.38
					W	Off Peak	Import	\$0.08124	\$0.10781	W	On Peak	Import	\$8.26	-
					W	Critical Peak	Import	\$0.80	-	S	On Peak	Import	\$31.63	\$4.36
					S	On Peak	Import	\$0.13618	\$0.55352	W	Mid Peak	Import	-	\$0.85
					S	Mid Peak	Import	\$0.12676	\$0.2041					
					S	Off Peak	Import	\$0.0973	\$0.1435					
					S	Critical Peak	Import	\$0.80	-					
					W	Super Off Peak	Import	-	\$0.09804					

2.1.5 Current Electric Bill

The table below shows your annual electricity costs based on the most current utility rates and your previous 12 months of electrical usage.

Rate Schedule: SCE - GS-2-TOU (Option: D-CPP)

Time Periods	Energy Use (kWh)				Max Demand (kW)		Charges				
	On Peak	Mid Peak	Off Peak	Critical Peak	NC / Max	On Peak	Other	NBC	Energy	Demand	Total
1/6/2020 - 2/6/2020 W	1,667	1,743	3,167	0	30	30	\$159	\$164	\$463	\$654	\$1,440
2/6/2020 - 3/6/2020 W	1,549	1,690	3,133	0	38	30	\$159	\$159	\$446	\$763	\$1,527
3/6/2020 - 4/6/2020 W	1,492	1,709	4,155	0	38	38	\$159	\$184	\$500	\$829	\$1,672
4/6/2019 - 5/6/2019 W	564	1,462	1,087	0	19	19	\$159	\$78	\$226	\$414	\$876
5/6/2019 - 6/6/2019 W / S	898	1,315	3,384	0	68	57	\$159	\$140	\$399	\$1,359	\$2,057
6/6/2019 - 7/6/2019 S	697	378	6,296	0	64	57	\$159	\$184	\$571	\$2,280	\$3,194
7/6/2019 - 8/6/2019 S	649	493	8,422	102	68	49	\$159	\$242	\$810	\$2,136	\$3,346
8/6/2019 - 9/6/2019 S	737	472	8,680	167	68	57	\$159	\$251	\$887	\$2,334	\$3,631
9/6/2019 - 10/6/2019 S / W	889	843	7,170	61	64	49	\$159	\$224	\$722	\$1,931	\$3,036
10/6/2019 - 11/6/2019 W	1,770	1,740	5,308	0	53	49	\$159	\$220	\$592	\$1,123	\$2,094
11/6/2019 - 12/6/2019 W	1,592	1,660	3,308	0	34	30	\$159	\$164	\$458	\$709	\$1,489
12/6/2019 - 1/6/2020 W	1,836	1,856	3,526	0	38	30	\$159	\$180	\$507	\$763	\$1,609
Total	14,340	15,361	57,636	330	-	-	\$1,903	\$2,192	\$6,583	\$15,293	\$25,971



2.1.6 New Electric Bill

Rate Schedule Option 1: SCE - GS-2-TOU (Option: D-CPP)

Time Periods	Energy Use (kWh)				Max Demand (kW)		Charges				
	On Peak	Mid Peak	Off Peak	Critical Peak	NC / Max	On Peak	Other	NBC	Energy	Demand	Total
1/6/2020 - 2/6/2020 W	357	1,288	-115	0	21	15	\$159	\$59	\$126	\$408	\$752
2/6/2020 - 3/6/2020 W	279	1,137	-378	0	17	11	\$159	\$55	\$92	\$321	\$627
3/6/2020 - 4/6/2020 W	-239	722	-950	0	15	8	\$159	\$26	\$19	\$269	\$436
4/6/2019 - 5/6/2019 W	-888	-81	-4,225	0	5	5	\$159	\$2	\$323	\$109	\$54
5/6/2019 - 6/6/2019 W / S	-743	-104	-2,770	0	10	7	\$159	\$9	\$230	\$177	\$115
6/6/2019 - 7/6/2019 S	-744	-163	-1,462	0	26	7	\$159	\$22	\$205	\$526	\$502
7/6/2019 - 8/6/2019 S	-618	-198	664	0	23	5	\$159	\$46	\$41	\$436	\$599
8/6/2019 - 9/6/2019 S	-545	2	1,422	12	31	8	\$159	\$73	\$52	\$618	\$902
9/6/2019 - 10/6/2019 S / W	-147	343	1,444	1	44	27	\$159	\$82	\$115	\$697	\$1,053
10/6/2019 - 11/6/2019 W	196	1,375	781	0	35	23	\$159	\$78	\$169	\$664	\$1,070
11/6/2019 - 12/6/2019 W	426	1,159	139	0	21	16	\$159	\$60	\$136	\$417	\$772
12/6/2019 - 1/6/2020 W	464	1,480	273	0	17	12	\$159	\$72	\$172	\$329	\$732
Total	-2,202	6,960	-5,177	13	-	-	\$1,903	\$586	\$44	\$4,972	\$7,505

New Rate Schedule Option 2: SCE - GS-2-TOU (Option: E)

Time Periods	Energy Use (kWh)				Max Demand (kW)			Charges				
	On Peak	Mid Peak	Off Peak	Super Off Peak	NC / Max	On Peak	Mid Peak	Other	NBC	Energy	Demand	Total
1/6/2020 - 2/6/2020 W	-	357	1,288	-115	21	-	15	\$159	\$59	\$155	\$210	\$582
2/6/2020 - 3/6/2020 W	-	279	1,137	-378	17	-	11	\$159	\$55	\$111	\$169	\$493
3/6/2020 - 4/6/2020 W	-	-239	722	-950	15	-	8	\$159	\$26	\$48	\$148	\$285
4/6/2019 - 5/6/2019 W	-	-888	-81	-4,225	5	-	5	\$159	\$2	\$456	\$51	\$245
5/6/2019 - 6/6/2019 W / S	-64	-728	136	-2,961	10	4	7	\$159	\$9	\$349	\$86	\$95
6/6/2019 - 7/6/2019 S	-744	-163	-1,462	-	26	7	-	\$159	\$22	\$596	\$274	\$140
7/6/2019 - 8/6/2019 S	-617	-198	664	-	23	5	-	\$159	\$46	\$283	\$238	\$159
8/6/2019 - 9/6/2019 S	-533	2	1,422	-	31	8	-	\$159	\$73	\$113	\$326	\$444
9/6/2019 - 10/6/2019 S / W	-185	192	1,436	198	44	14	27	\$159	\$82	\$114	\$311	\$666
10/6/2019 - 11/6/2019 W	-	196	1,375	781	35	-	23	\$159	\$78	\$202	\$348	\$787
11/6/2019 - 12/6/2019 W	-	426	1,159	139	21	-	16	\$159	\$60	\$174	\$211	\$603
12/6/2019 - 1/6/2020 W	-	464	1,480	273	17	-	12	\$159	\$72	\$216	\$170	\$616
Total	-2,143	-300	9,276	-7,238	-	-	-	\$1,903	\$586	\$20	\$2,540	\$5,008

Annual Electricity Savings: \$20,963



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3.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	15.2%	Net Present Value	\$148,001	Payback Period	6.2 Years
ROI	230.6%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$155,633				

Years	Project Costs	O&M / Equipment Replacement	SGIP Incentive	Electric Bill Savings	Total Cash Flow	Cumulative Cash Flow
Upfront	-\$155,633	-	\$11,620	-	-\$144,013	-\$144,013
1	-	-\$759	\$6,611	\$20,963	\$26,815	-\$117,198
2	-	-\$778	\$5,009	\$21,385	\$25,615	-\$91,583
3	-	-\$797	-	\$21,813	\$21,015	-\$70,567
4	-	-\$817	-	\$22,248	\$21,430	-\$49,137
5	-	-\$838	-	\$22,689	\$21,851	-\$27,286
6	-	-\$859	-	\$23,137	\$22,278	-\$5,008
7	-	-\$880	-	\$23,591	\$22,711	\$17,703
8	-	-\$902	-	\$24,051	\$23,149	\$40,852
9	-	-\$925	-	\$24,518	\$23,594	\$64,445
10	-	-\$948	-	\$24,992	\$24,044	\$88,489
11	-	-\$26,514	-	\$26,216	-\$297	\$88,192
12	-	-\$996	-	\$26,724	\$25,729	\$113,920
13	-	-\$1,021	-	\$27,240	\$26,219	\$140,139
14	-	-\$1,046	-	\$27,762	\$26,715	\$166,855
15	-	-\$1,072	-	\$28,291	\$27,218	\$194,073
16	-	-\$1,099	-	\$28,826	\$27,727	\$221,800
17	-	-\$6,887	-	\$29,369	\$22,482	\$244,282
18	-	-\$1,155	-	\$29,918	\$28,763	\$273,044
19	-	-\$1,184	-	\$30,473	\$29,289	\$302,334
20	-	-\$1,213	-	\$31,035	\$29,821	\$332,155
Totals:	-\$155,633	-\$50,690	\$23,240	\$515,238	\$332,155	-



4.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	15.2%	Net Present Value	\$148,001	Payback Period	6.2 Years
ROI	230.6%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$155,633				

Years	Upfront	1	2	3	4	5	6	7	8	9	10	11	12
Cash													
Project Costs	-\$155,633	-	-	-	-	-	-	-	-	-	-	-	-
O&M / Equipment Replacement	-	-\$759	-\$778	-\$797	-\$817	-\$838	-\$859	-\$880	-\$902	-\$925	-\$948	-\$26,514	-\$996
SGIP Incentive	\$11,620	\$6,611	\$5,009	-	-	-	-	-	-	-	-	-	-
Electric Bill Savings	-	\$20,963	\$21,385	\$21,813	\$22,248	\$22,689	\$23,137	\$23,591	\$24,051	\$24,518	\$24,992	\$26,216	\$26,724
Cash Total	-\$144,013	\$26,815	\$25,615	\$21,015	\$21,430	\$21,851	\$22,278	\$22,711	\$23,149	\$23,594	\$24,044	-\$297	\$25,729
PV Generation (kWh)	-	90,079	89,358	88,637	87,917	87,196	86,475	85,755	85,034	84,313	83,593	82,872	82,152
Change in State Tax Liability	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Federal Tax Liability	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Flow	-\$144,013	\$26,815	\$25,615	\$21,015	\$21,430	\$21,851	\$22,278	\$22,711	\$23,149	\$23,594	\$24,044	-\$297	\$25,729
Cumulative Cash Flow	-\$144,013	-\$117,198	-\$91,583	-\$70,567	-\$49,137	-\$27,286	-\$5,008	\$17,703	\$40,852	\$64,445	\$88,489	\$88,192	\$113,920



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4.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	15.2%	Net Present Value	\$148,001	Payback Period	6.2 Years
ROI	230.6%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$155,633				

Years	13	14	15	16	17	18	19	20	Totals
Cash									
Project Costs	-	-	-	-	-	-	-	-	-\$155,633
O&M / Equipment Replacement	-\$1,021	-\$1,046	-\$1,072	-\$1,099	-\$6,887	-\$1,155	-\$1,184	-\$1,213	-\$50,690
SGIP Incentive	-	-	-	-	-	-	-	-	\$23,240
Electric Bill Savings	\$27,240	\$27,762	\$28,291	\$28,826	\$29,369	\$29,918	\$30,473	\$31,035	\$515,238
Cash Total	\$26,219	\$26,715	\$27,218	\$27,727	\$22,482	\$28,763	\$29,289	\$29,821	\$332,155
PV Generation (kWh)	81,431	80,710	79,990	79,269	78,548	77,828	77,107	76,387	1,664,651
Change in State Tax Liability	-	-	-	-	-	-	-	-	-
Change in Federal Tax Liability	-	-	-	-	-	-	-	-	-
Total Cash Flow	\$26,219	\$26,715	\$27,218	\$27,727	\$22,482	\$28,763	\$29,289	\$29,821	\$332,155
Cumulative Cash Flow	\$140,139	\$166,855	\$194,073	\$221,800	\$244,282	\$273,044	\$302,334	\$332,155	-



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Blanchard (muni) - PV + Storage 51kW 60kW 132kWh

Prepared For

Blanchard-Santa Paula Library
District
805-525-3615
ned@blanchard.org



Prepared By

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6/1/2021

Swell is a California-based energy storage developer and aggregator. Swell offers customers bundled solutions including energy storage, solar, and energy management to save homeowners and organizations money and provide smart, clean, and secure energy. The future of energy is distributed, clean, and customer-centric. Swell makes the future of energy a reality today.

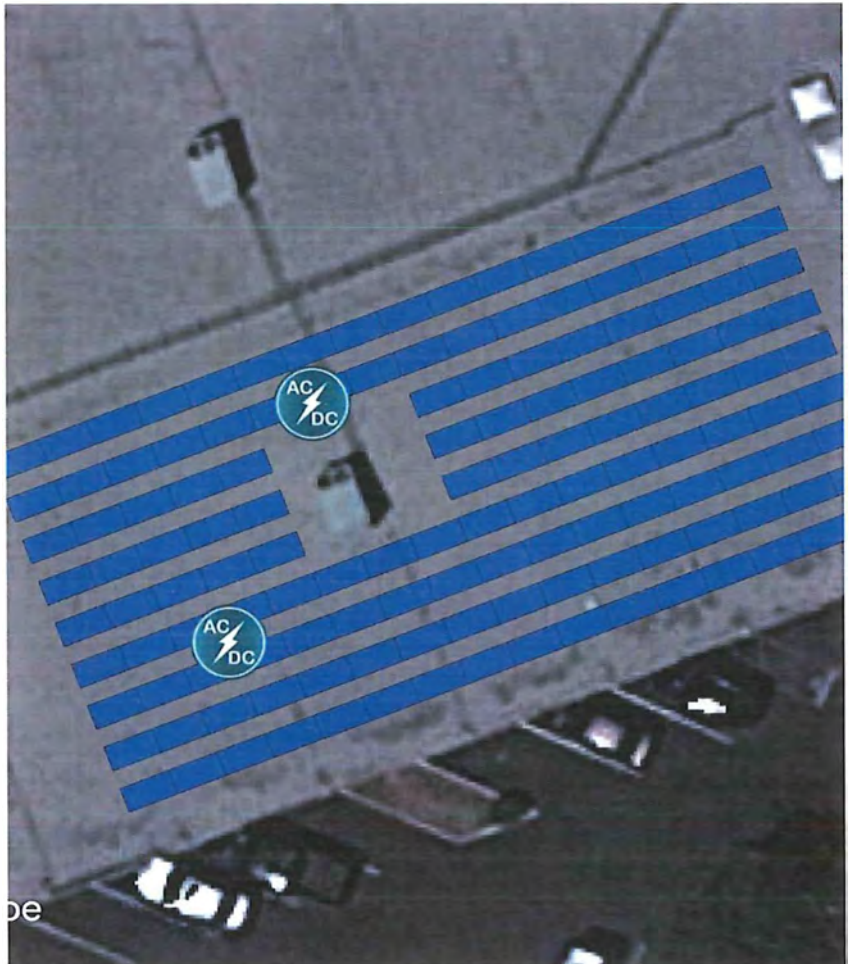


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1 Project Summary

Payment Options	Tesla - Cash Purchase w/ O&M
IRR - Term	11.4%
Net Present Value	\$107,462
Payback Period	7.4 Years
ROI	155.3%
Total Payments	\$206,511
Total Incentives	\$46,480
Net Payments	\$160,031
Electric Bill Savings - Term	\$520,862
Upfront Payment	\$206,511

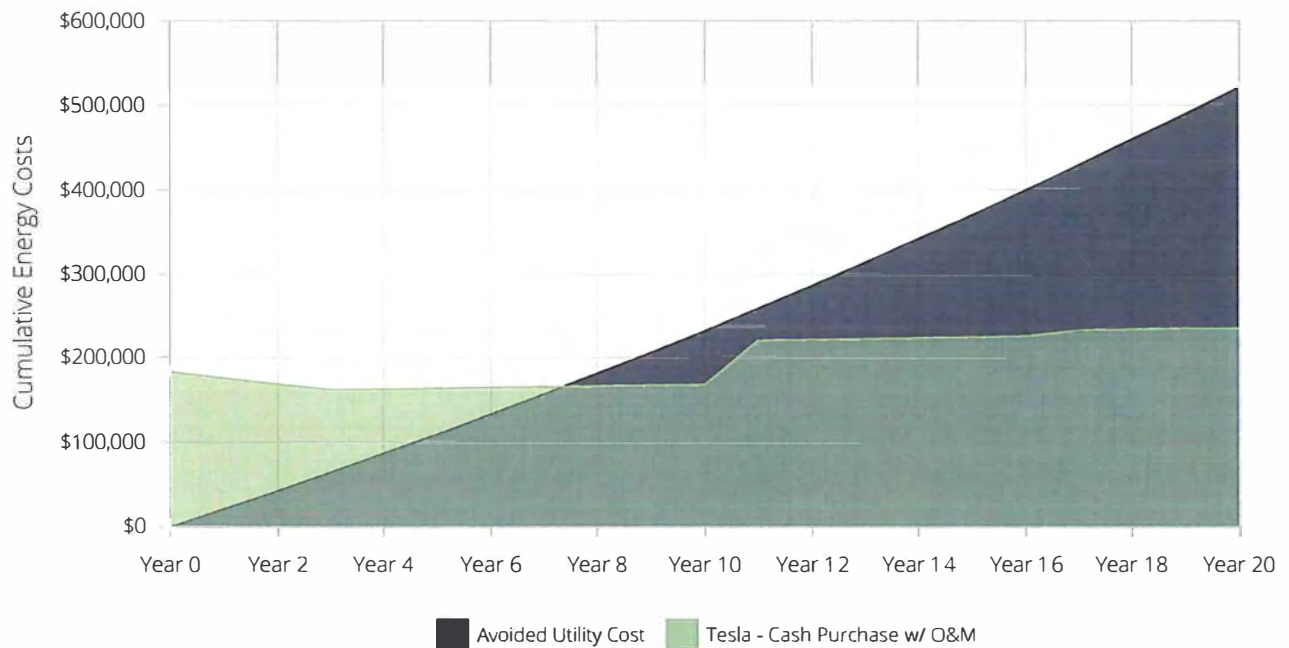
Combined Solar PV Rating

Power Rating: 50,625 W-DC
 Power Rating: 43,079 W-AC-CEC

Combined ESS Ratings

Energy Capacity: 132.8 kWh
 Power Rating: 60.0 kW

Cumulative Energy Costs By Payment Option



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2.1.1 PV System Details

General Information

Facility: Meter #1
 Address: 119 N 8th St Santa Paula CA 93060

Solar PV System Rating

Power Rating: 50,625 W-DC
 Power Rating: 43,079 W-AC-CEC

Solar PV Equipment Description

Solar Panels: (135) Hanwha Q.PEAK L-G4.5 375
 Inverters: (2) SMA Sunny Tripower 24000TL-US

Energy Consumption Mix

Annual Energy Use: 87,668 kWh

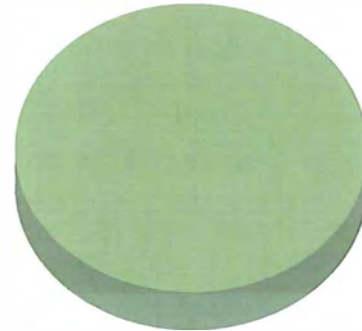
Solar PV Equipment Typical Lifespan

Solar Panels: Greater than 30 Years
 Inverters: 16 Years

Solar PV System Cost and Incentives

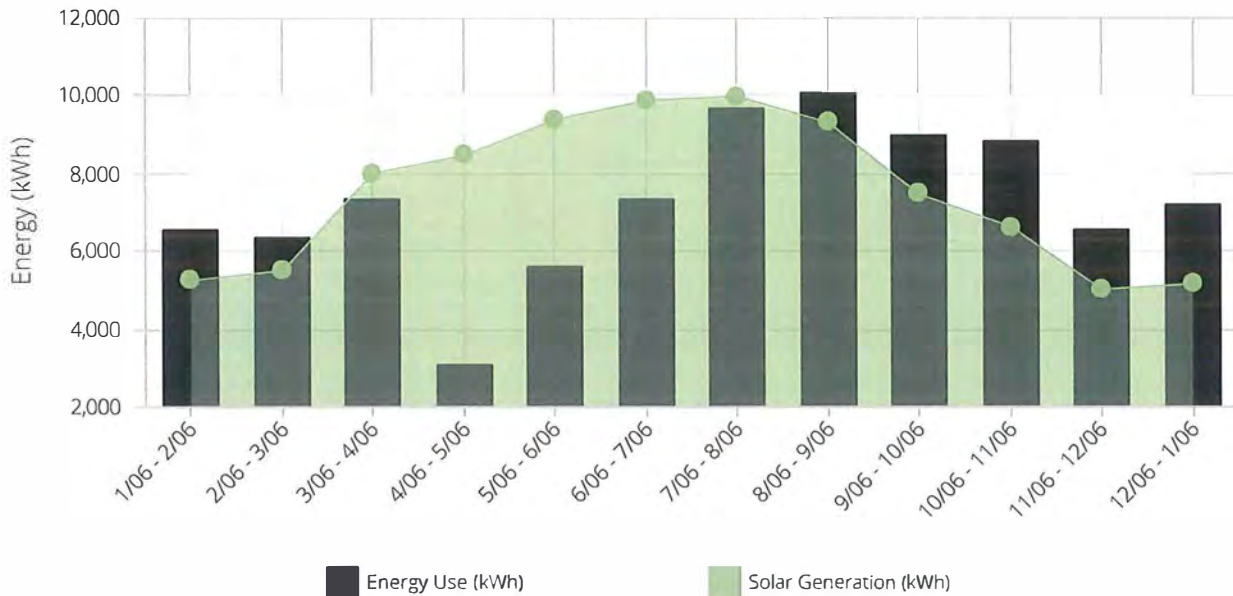
Solar PV System Cost \$90,231

Net Solar PV System Cost \$90,231



Utility	-2,410 kWh (0.00%)
Solar PV	90,078 kWh (100.00%)

Monthly Energy Use vs Solar Generation



2.1.2 Energy Storage System (ESS) Details

General Information

Facility: Meter #1
Address: Santa Paula CA 93060

ESS System Ratings

Energy Capacity: 132.8 kWh
Power Rating: 60.0 kW

ESS Equipment Description

Battery Banks: (2) Energport L3066
Inverters: (2) Energport L3066

ESS Equipment Typical Lifespan

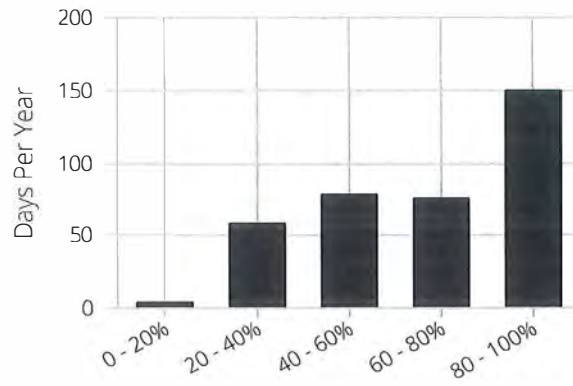
Battery Banks: 10 Years
Inverters: 10 Years

ESS Cost and Incentives

ESS Cost \$116,280
SGIP Incentive **-\$46,480**

Net ESS Cost \$69,800

Energy Storage Annual Utilization



Max Utilization Rate

Energy Output and Demand Savings From Solar PV and Energy Storage

Date Range	ESS Energy Discharge (kWh)	Solar PV Generation (kWh)	ESS Energy as % of PV Energy	Total Demand Savings
1/6/2020 - 2/6/2020	2,189	5,254	41.66%	\$458
2/6/2020 - 3/6/2020	2,059	5,503	37.42%	\$588
3/6/2020 - 4/6/2020	2,163	8,000	27.04%	\$710
4/6/2019 - 5/6/2019	1,557	8,470	18.38%	\$232
5/6/2019 - 6/6/2019	1,561	9,389	16.63%	\$1,188
6/6/2019 - 7/6/2019	1,387	9,886	14.03%	\$2,108
7/6/2019 - 8/6/2019	1,866	9,987	18.68%	\$1,973
8/6/2019 - 9/6/2019	1,758	9,311	18.88%	\$2,083
9/6/2019 - 10/6/2019	1,670	7,473	22.35%	\$1,642
10/6/2019 - 11/6/2019	1,800	6,623	27.18%	\$818
11/6/2019 - 12/6/2019	2,143	5,022	42.67%	\$530
12/6/2019 - 1/6/2020	2,263	5,160	43.86%	\$596
Total	22,416	90,078	24.89%	\$12,927



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2.1.3 Rebates and Incentives

This section summarizes all incentives available for this project. The actual rebate and incentive amounts for this project are shown in each example.

SGIP 2020 – Step 3 (\$350/kWh) w/ Backup (1-4 hours at full incentive)

The 2020 Self-Generation Incentive Program (SGIP), Step 3 incentive is \$0.35/Wh for Energy Storage Systems (ESS) not claiming a federal Investment Tax Credit (ITC), and \$0.25/Wh for ESS projects claiming an ITC. Small storage projects (< 10 kW) will receive the entire incentive paid upfront. Larger projects (> 10 kW) will receive a portion upfront and a portion paid as a Performance Based Incentive (PBI) over a 5-year period. The methodology for calculating an SGIP incentive is dynamic and based on several factors, including: the hourly duration of the ESS, the total energy capacity (kWh) of the ESS, for PBI projects if the ESS cycles at least 104 full discharges per year. The sum of the SGIP incentive and other incentives received for the project may not exceed the total eligible project costs. Disclaimer on the Greenhouse Gas (GHG) reduction requirement: the incentive calculation assumes that the ESS reduces at least 5 kg/kWh of GHG reduction, and there is no corresponding reduction in the PBI amount.

Total Incentive Value: \$46,480



2.1.4 Utility Rates

You have the option to remain on your current rate schedule (GS-2-TOU (Option: D-CPP)) or switch to an alternative rate schedule (GS-2-TOU (Option: E)). The rates for each are shown below and your estimated electric bills are shown on the following page for each rate schedule.

Customer Charges					Energy Charges					Demand Charges				
Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E	Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E	Season	Charge Type	Rate Type	GS-2-TOU, Option: D-CPP	GS-2-TOU, Option: E
W	Flat Rate	per billing period	\$158.61	\$158.61	W	On Peak	Import	\$0.11447	-	W	Flat Rate	Import	\$13.55	\$9.38
S	Flat Rate	per billing period	\$158.61	\$158.61	W	Mid Peak	Import	\$0.10292	\$0.18401	S	Flat Rate	Import	\$13.55	\$9.38
					W	Off Peak	Import	\$0.08124	\$0.10781	W	On Peak	Import	\$8.26	-
					W	Critical Peak	Import	\$0.80	-	S	On Peak	Import	\$31.63	\$4.36
					S	On Peak	Import	\$0.13618	\$0.55352	W	Mid Peak	Import	-	\$0.85
					S	Mid Peak	Import	\$0.12676	\$0.2041					
					S	Off Peak	Import	\$0.0973	\$0.1435					
					S	Critical Peak	Import	\$0.80	-					
					W	Super Off Peak	Import	-	\$0.09804					

2.1.5 Current Electric Bill

The table below shows your annual electricity costs based on the most current utility rates and your previous 12 months of electrical usage.

Rate Schedule: SCE - GS-2-TOU (Option: D-CPP)

Time Periods	Energy Use (kWh)				Max Demand (kW)			Charges			
	On Peak	Mid Peak	Off Peak	Critical Peak	NC / Max	On Peak	Other	NBC	Energy	Demand	Total
1/6/2020 - 2/6/2020 W	1,667	1,743	3,167	0	30	30	\$159	\$164	\$463	\$654	\$1,440
2/6/2020 - 3/6/2020 W	1,549	1,690	3,133	0	38	30	\$159	\$159	\$446	\$763	\$1,527
3/6/2020 - 4/6/2020 W	1,492	1,709	4,155	0	38	38	\$159	\$184	\$500	\$829	\$1,672
4/6/2019 - 5/6/2019 W	564	1,462	1,087	0	19	19	\$159	\$78	\$226	\$414	\$876
5/6/2019 - 6/6/2019 W / S	898	1,315	3,384	0	68	57	\$159	\$140	\$399	\$1,359	\$2,057
6/6/2019 - 7/6/2019 S	697	378	6,296	0	64	57	\$159	\$184	\$571	\$2,280	\$3,194
7/6/2019 - 8/6/2019 S	649	493	8,422	102	68	49	\$159	\$242	\$810	\$2,136	\$3,346
8/6/2019 - 9/6/2019 S	737	472	8,680	167	68	57	\$159	\$251	\$887	\$2,334	\$3,631
9/6/2019 - 10/6/2019 S / W	889	843	7,170	61	64	49	\$159	\$224	\$722	\$1,931	\$3,036
10/6/2019 - 11/6/2019 W	1,770	1,740	5,308	0	53	49	\$159	\$220	\$592	\$1,123	\$2,094
11/6/2019 - 12/6/2019 W	1,592	1,660	3,308	0	34	30	\$159	\$164	\$458	\$709	\$1,489
12/6/2019 - 1/6/2020 W	1,836	1,856	3,526	0	38	30	\$159	\$180	\$507	\$763	\$1,609
Total	14,340	15,361	57,636	330	-	-	\$1,903	\$2,192	\$6,583	\$15,293	\$25,971



2.1.6 New Electric Bill

Rate Schedule Option 1: SCE - GS-2-TOU (Option: D-CPP)

Time Periods	Energy Use (kWh)				Max Demand (kW)		Charges				
	Bill Ranges & Seasons	On Peak	Mid Peak	Off Peak	Critical Peak	NC / Max	On Peak	Other	NBC	Energy	Demand
1/6/2020 - 2/6/2020 W	104	1,068	433	0	20	10	\$159	\$50	\$117	\$354	\$679
2/6/2020 - 3/6/2020 W	89	892	114	0	18	7	\$159	\$45	\$84	\$302	\$590
3/6/2020 - 4/6/2020 W	-214	368	-573	0	12	7	\$159	\$15	\$23	\$220	\$372
4/6/2019 - 5/6/2019 W	-893	-38	-4,260	0	19	5	\$159	\$3	\$322	\$299	\$137
5/6/2019 - 6/6/2019 W / S	-746	-127	-2,751	0	19	7	\$159	\$9	\$231	\$300	\$236
6/6/2019 - 7/6/2019 S	-748	-164	-1,461	0	15	7	\$159	\$24	\$205	\$377	\$353
7/6/2019 - 8/6/2019 S	-610	-181	680	0	15	5	\$159	\$40	\$37	\$327	\$488
8/6/2019 - 9/6/2019 S	-449	87	1,281	17	23	8	\$159	\$61	\$65	\$510	\$795
9/6/2019 - 10/6/2019 S / W	-209	331	1,525	1	48	11	\$159	\$75	\$113	\$569	\$916
10/6/2019 - 11/6/2019 W	126	1,305	958	0	31	17	\$159	\$72	\$167	\$560	\$958
11/6/2019 - 12/6/2019 W	262	950	581	0	18	11	\$159	\$52	\$130	\$335	\$675
12/6/2019 - 1/6/2020 W	213	1,267	773	0	17	8	\$159	\$63	\$161	\$296	\$680
Total	-3,075	5,758	-2,700	18	-	-	\$1,903	\$508	\$18	\$4,449	\$6,879

New Rate Schedule Option 2: SCE - GS-2-TOU (Option: E)

Time Periods	Energy Use (kWh)				Max Demand (kW)			Charges				
	Bill Ranges & Seasons	On Peak	Mid Peak	Off Peak	Super Off Peak	NC / Max	On Peak	Mid Peak	Other	NBC	Energy	Demand
1/6/2020 - 2/6/2020 W	-	104	1,068	433	20	-	10	\$159	\$50	\$137	\$196	\$541
2/6/2020 - 3/6/2020 W	-	89	892	114	18	-	7	\$159	\$45	\$96	\$175	\$475
3/6/2020 - 4/6/2020 W	-	-214	368	-573	12	-	7	\$159	\$15	\$45	\$119	\$247
4/6/2019 - 5/6/2019 W	-	-893	-38	-4,260	19	-	5	\$159	\$3	\$456	\$182	\$113
5/6/2019 - 6/6/2019 W / S	-64	-731	107	-2,936	19	4	7	\$159	\$9	\$350	\$171	\$12
6/6/2019 - 7/6/2019 S	-748	-164	-1,461	-	15	7	-	\$159	\$24	\$598	\$171	\$244
7/6/2019 - 8/6/2019 S	-610	-181	680	-	15	5	-	\$159	\$40	\$274	\$163	\$86
8/6/2019 - 9/6/2019 S	-432	87	1,281	-	23	8	-	\$159	\$61	\$61	\$251	\$410
9/6/2019 - 10/6/2019 S / W	-194	135	1,451	255	48	9	11	\$159	\$75	\$106	\$289	\$629
10/6/2019 - 11/6/2019 W	-	126	1,305	958	31	-	17	\$159	\$72	\$198	\$305	\$734
11/6/2019 - 12/6/2019 W	-	262	950	581	18	-	11	\$159	\$52	\$163	\$178	\$551
12/6/2019 - 1/6/2020 W	-	213	1,267	773	17	-	8	\$159	\$63	\$195	\$166	\$583
Total	-2,048	-1,167	7,870	-4,655	-	-	-	\$1,903	\$508	-	\$2,366	\$4,777

Annual Electricity Savings: \$21,194



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3.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	11.4%	Net Present Value	\$107,462	Payback Period	7.4 Years
ROI	155.3%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$206,511				

Years	Project Costs	O&M / Equipment Replacement	SGIP Incentive	Electric Bill Savings	Total Cash Flow	Cumulative Cash Flow
Upfront	-\$206,511	-	\$23,240	-	-\$183,271	-\$183,271
1	-	-\$759	\$7,941	\$21,194	\$28,376	-\$154,895
2	-	-\$778	\$7,941	\$21,618	\$28,781	-\$126,114
3	-	-\$797	\$7,358	\$22,048	\$28,609	-\$97,505
4	-	-\$817	-	\$22,485	\$21,668	-\$75,838
5	-	-\$838	-	\$22,928	\$22,091	-\$53,747
6	-	-\$859	-	\$23,378	\$22,519	-\$31,228
7	-	-\$880	-	\$23,834	\$22,954	-\$8,274
8	-	-\$902	-	\$24,296	\$23,394	\$15,119
9	-	-\$925	-	\$24,764	\$23,840	\$38,959
10	-	-\$948	-	\$25,239	\$24,291	\$63,250
11	-	-\$52,056	-	\$26,527	-\$25,529	\$37,722
12	-	-\$996	-	\$27,038	\$26,042	\$63,764
13	-	-\$1,021	-	\$27,556	\$26,535	\$90,299
14	-	-\$1,046	-	\$28,081	\$27,035	\$117,334
15	-	-\$1,072	-	\$28,612	\$27,540	\$144,874
16	-	-\$1,099	-	\$29,150	\$28,051	\$172,925
17	-	-\$6,887	-	\$29,695	\$22,808	\$195,733
18	-	-\$1,155	-	\$30,246	\$29,091	\$224,825
19	-	-\$1,184	-	\$30,804	\$29,620	\$254,444
20	-	-\$1,213	-	\$31,367	\$30,154	\$284,598
Totals:	-\$206,511	-\$76,232	\$46,480	\$520,862	\$284,598	-



4.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	11.4%	Net Present Value	\$107,462	Payback Period	7.4 Years
ROI	155.3%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$206,511				

Years	Upfront	1	2	3	4	5	6	7	8	9	10	11	12
Cash													
Project Costs	-\$206,511	-	-	-	-	-	-	-	-	-	-	-	-
O&M / Equipment Replacement	-	-\$759	-\$778	-\$797	-\$817	-\$838	-\$859	-\$880	-\$902	-\$925	-\$948	-\$52,056	-\$996
SGIP Incentive	\$23,240	\$7,941	\$7,941	\$7,358	-	-	-	-	-	-	-	-	-
Electric Bill Savings	-	\$21,194	\$21,618	\$22,048	\$22,485	\$22,928	\$23,378	\$23,834	\$24,296	\$24,764	\$25,239	\$26,527	\$27,038
Cash Total	-\$183,271	\$28,376	\$28,781	\$28,609	\$21,668	\$22,091	\$22,519	\$22,954	\$23,394	\$23,840	\$24,291	-\$25,529	\$26,042
PV Generation (kWh)	-	90,079	89,358	88,637	87,917	87,196	86,475	85,755	85,034	84,313	83,593	82,872	82,152
Change in State Tax Liability	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Federal Tax Liability	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Flow	-\$183,271	\$28,376	\$28,781	\$28,609	\$21,668	\$22,091	\$22,519	\$22,954	\$23,394	\$23,840	\$24,291	-\$25,529	\$26,042
Cumulative Cash Flow	-\$183,271	-\$154,895	-\$126,114	-\$97,505	-\$75,838	-\$53,747	-\$31,228	-\$8,274	\$15,119	\$38,959	\$63,250	\$37,722	\$63,764



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4.1 Tesla - Cash Purchase w/ O&M

Assumptions and Key Financial Metrics

IRR - Term	11.4%	Net Present Value	\$107,462	Payback Period	7.4 Years
ROI	155.3%	PV Degradation Rate	0.80%	Discount Rate	5.0%
Energy Cost Escalation Rate	3.0%	Federal Income Tax Rate	21.0%	State Income Tax Rate	10.0%
Total Project Costs	\$206,511				

Years	13	14	15	16	17	18	19	20	Totals
Cash									
Project Costs	-	-	-	-	-	-	-	-	-\$206,511
O&M / Equipment Replacement	-\$1,021	-\$1,046	-\$1,072	-\$1,099	-\$6,887	-\$1,155	-\$1,184	-\$1,213	-\$76,232
SGIP Incentive	-	-	-	-	-	-	-	-	\$46,480
Electric Bill Savings	\$27,556	\$28,081	\$28,612	\$29,150	\$29,695	\$30,246	\$30,804	\$31,367	\$520,862
Cash Total	\$26,535	\$27,035	\$27,540	\$28,051	\$22,808	\$29,091	\$29,620	\$30,154	\$284,598
PV Generation (kWh)	81,431	80,710	79,990	79,269	78,548	77,828	77,107	76,387	1,664,651
Change in State Tax Liability	-	-	-	-	-	-	-	-	-
Change in Federal Tax Liability	-	-	-	-	-	-	-	-	-
Total Cash Flow	\$26,535	\$27,035	\$27,540	\$28,051	\$22,808	\$29,091	\$29,620	\$30,154	\$284,598
Cumulative Cash Flow	\$90,299	\$117,334	\$144,874	\$172,925	\$195,733	\$224,825	\$254,444	\$284,598	-



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REGULAR MEETING OF JUNE 22, 2021

H(e) NEW BUSINESS: CONSIDERATION OF A POLICY REGARDING DONATION OF SICK/VACATION TIME TO CO-WORKERS

An employee asked whether the library had a policy regarding donation of sick and/or vacation time to another employee. The library does not have a policy permitting or prohibiting such donations.

There are a number of important considerations, such as taxation and limits on amounts, that need to be considered. For example:

There is a general tax law concept that the individual who earns paid time of, and has the choice to receive it as income (use the time) or dispose of it (donate it), is still obligated to pay taxes on it. Therefore, any leave earned by one employee and donated to another would be taxable income to both parties. However, the Internal Revenue Service (IRS) allows for two exceptions in which leave can be donated without negative tax consequences to the donor.

A "medical emergency exception" is defined as a "medical condition of the employee or a family member that will require the prolonged/extended absence of the employee from duty and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available, apart from the leave-sharing plan."

RECOMMENDATION:

If the Board is interested in instituting leave-sharing policy, staff recommends referring the issue to the Human Resources Committee, which will investigate alternatives and make a recommendation to the full Board.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Kelly						
Merson						
Phillips						
Reyes						
Zamora						

REGULAR MEETING OF JUNE 22, 2021
I(a)(i) REPORTS: PUBLIC SERVICES

MAY 2021 ADULT SERVICES REPORT

Programs

There was one attendee for Drop-In Tech Help in May.

Collection

192 adult-oriented items were added to the collection in May 2021, bringing the FY20-21 total to 2,312 items.

7 new unboxing videos were created and uploaded for newly purchased items.

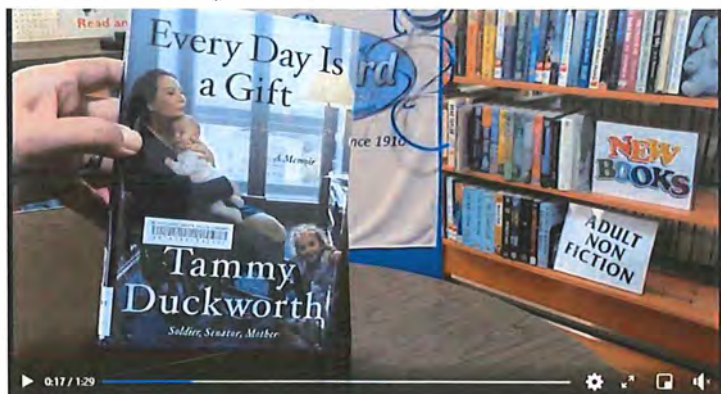
2021	FICTION	NON-FIC	LARGE PRINT	SPANISH	DVD	BLU-RAY
JULY	250	200	21	51	22	37
AUGUST	50	36	7	19	32	29
SEPTEMBER	66	41	6	0	6	5
OCTOBER	38	25	7	8	2	0
NOVEMBER	19	28	6	0	3	1
DECEMBER	118	45	6	5	4	0
JANUARY	59	156	5	0	22	11
FEBRUARY	41	23	4	34	26	6
MARCH	148	49	24	21	18	2
APRIL	123	66	14	31	36	8
MAY	70	103	6	6	7	0
2312	982	772	106	175	178	99

- [Unboxing New Adult Science-Fiction and Mystery](#)
- [Unboxing New Adult Fiction](#)
- [Unboxing New Biographies](#)
- [Unboxing New Adult Non-Fiction \(1/4\)](#)
- [Unboxing New Adult Non-Fiction \(2/4\)](#)
- [Unboxing New Adult Non-Fiction \(3/4\)](#)
- [Unboxing New Adult Non-Fiction \(4/4\)](#)



Unboxing New Biographies

See what new titles have arrived for May, 2021!... See More



Youth Services Report
May 2021

Take and Make Activity Bags
May 160

Summer Reading Program


Take-and-Make Activity Bags for Kids!
Saturday, May 1st, 2021
10:00am

Bolsas de Actividad para los niños!
Sabado, 1 de Mayo, 2021
10:00am





119 N 8th Street, S.P.
805-525-3615 x 101

Blanchard Community Library
Summer Reading Program
open to **CHILDREN TEENS & ADULTS** of all ages!
JUNE 5 - JULY 25
register @ blanchardlibrary.beanstack.com



Social Media

6 new unboxing videos were created and uploaded for newly purchased items.

	E22 Unboxin...	Published	05/07/2021 3:01 PM
	E23 Unboxing Juve...	Published	05/21/2021 5:04 PM

Virtual displays to promote Newbery Medal, Caldecott Medal and Cinco de Mayo Book.

Blanchard Community Library
May 25

The Newbery Medal was named for eighteenth-century British bookseller John Newbery. It is awarded annually by the Association for Library Service to Children, a division of the American Library Association, to the author of the most distinguished contribution to American literature for children (ala.org)

The 2021 Newbery Medal-winning book is "When You Trap a Tiger" written by Tae Keller.
805-525-3615 x101 See More



66 People Reached 1 Engagement

Blanchard Community Library
May 25

The Caldecott Medal is awarded annually by the Association for Library Service to Children to "the artist of the most distinguished American picture book for children published in the United States in English during the preceding year."

Caldecott Medal-awarded books are notable because of their individual distinctiveness, excellence in quality and execution of artistic technique, and pictorial interpretation of story, theme, and concept (ala.org)

The 2021 Caldecott Medal-wi... See More



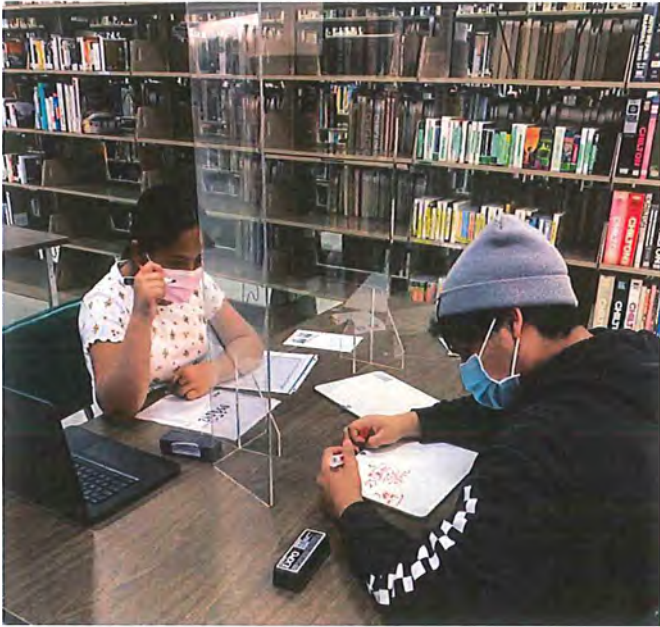
Blanchard Community Library
May 5

Happy Cinco de Mayo! See Translation



66 People Reached 7 Engagements

Blanchard Community Library BEST Adult Learning Center Library Board Report May 201



In May, adult literacy tutors and learners spent a combined total of 133 hours practicing reading and writing skills. Furthermore, participants of our weekly BEST Virtual Book Discussion continued to read *Amos Fortune: Free Man*, an autobiographical novel written by Elizabeth Yates. We were also delighted to welcome a new tutor pair to the adult literacy program. Wendy (tutor) and Rodolfo (adult learner). Wendy and Rodolfo were matched three weeks ago and are off to a great start. One of Rodolfo's long-term goals is to obtain his U.S.

citizenship. Finally, BEST received a grant award of \$3,333.00 from the *Limoneira Foundation Fund* to support the BEST Adult Literacy Program.

The Homework Help program came to a close on May 27, 2021. Our outstanding team of homework tutors conducted over 150 homework sessions this school year. Tutors assisted dozens of elementary students and families navigate distance-learning platforms, identify students' unique learning goals, and helped students improve academically. A survey was distributed to caregivers at the end of the program to help literacy staff determine the overall impact of the program. 100% of respondents agreed that their children showed a better attitude toward school. Tutors were also asked to reflect upon their experience with the program. One tutor said "*I had a student who I tutored for a few weeks. She was a first grader and normally needed assistance with her mathematics and language arts. I always looked forward to tutoring her because she had an extremely bubbly personality and complained when we worked on her homework. She reminded me a lot of myself as a young girl because she was very girly and talkative. She would go on and on about her personal life and interests. Knowing that she was comfortable with me and enjoyed having me as a tutor was an amazing and rewarding feeling. I would definitely consider tutoring in the future!*" It's safe to say that Homework Help was a success.

Statistics:

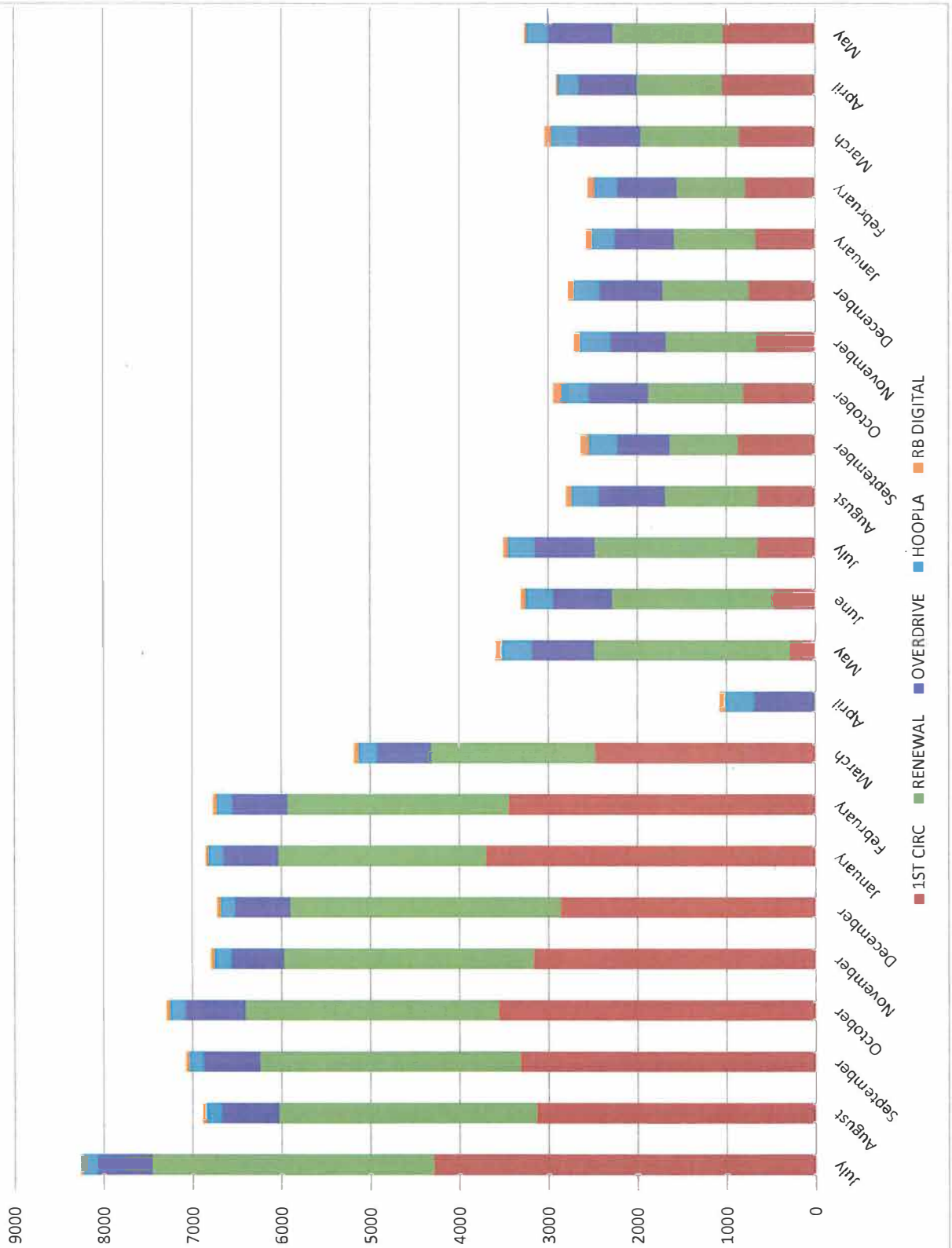
May 2021 Adult Literacy Tutoring and Small Groups	
One-to-one Tutoring	BEST Virtual Book Discussion (Small Groups)
Active tutors: 11 Total hours: 62 Active learners: 12 Total hours: 71	Book Discussion facilitator: 1 Attendees: 18

May 2021 Family Literacy Programs and Events	
Mommy and Me	Homework Help
Attendees: 18	Homework Help tutors: 6 Attendees: 60

REGULAR MEETING OF JUNE 22, 2021
I(a)(ii) REPORTS: DISTRICT DIRECTOR'S REPORT

1. Statistics
2. Status of library operations as a result of state and county health orders regarding mitigation of COVID 19/staff vaccination.

TOTAL CIRCULATION



HOOPLA

