



AGENDA

MEETING OF THE ART COMMITTEE OF THE BLANCHARD/ SANTA PAULA LIBRARY DISTRICT BOARD OF TRUSTEES

FRIDAY, NOVEMBER 8, 2024 – 10:00 AM.

BLANCHARD COMMUNITY LIBRARY

119 N. 8TH STREET

SANTA PAULA, CA 93060

www.blanchardlibrary.org

THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY

1. CALL TO ORDER

2. ROLL CALL

Chair..... Geraldine Barrows
Vice-Chair..... Maisha Cole Olson
Secretary Justin Formanek
Member Augie Diaz
Member John Nichols

3. APPROVAL OF THE ORDER OF THE AGENDA

4. PUBLIC COMMENT

Public comments are welcomed and encouraged. The chairperson will acknowledge visitors wishing to speak on a topic not on the committee meeting agenda. Only public comments relating to a topic on the agenda will be accepted. The Committee is prohibited from taking action on any item not part of the printed agenda. When addressing the Committee, please stand to be recognized, state your full name and address, and direct your comments to the entire Committee.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

5. CONSENT AGENDA

A. Approval of Minutes: Meeting of October 11, 2024

6. COMMITTEE COMMENTS, CONCERNS, HANDOUTS

7. OLD BUSINESS

- A. Discussion of Shively Memorial Wall protocols (information, discussion, possible action)
- B. Review of Recommendations for Accession/Sale of items (information, discussion, possible action)

8. NEW BUSINESS

- A. Review of Sales Procedure for items from Library Collection (information, discussion, possible action)

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B. Plans for "Santa Paula Memorial Quilt" (information, discussion, possible action)

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Justin Formanek, Library Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301 or email justin.formanek@blanchardlibrary.org. Notification 48 hours before the meeting will enable reasonable arrangements to be made.



**ART COMMITTEE
AGENDA ITEM 5**

REPORT: Consent Agenda
PREPARED BY: Justin Formanek

MEETING DATE: November 8, 2024
LOCATION: Blanchard Library

The Consent Agenda adopting the Recommended Board Action will be enacted with one vote. The Committee Chair will first ask the staff and the Committee if there is anyone who wishes to remove an item from the Consent Agenda for discussion and consideration. Items removed from the Consent Agenda will be considered individually at the end of the Consent Agenda. The entire remaining Consent Agenda is then voted upon by roll call under one motion.

RECOMMENDATION

Staff recommends the Committee approve the items in the Consent Agenda, listed below.

1. Approval of Minutes: Art Committee Meeting of October 11, 2024

Attachments —

Minutes: Art Committee Meeting of October 11, 2024

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Diaz						
Formanek						
Nichols						
Olson						

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**MINUTES OF THE
MEETING OF THE ART COMMITTEE OF THE BLANCHARD/
SANTA PAULA LIBRARY DISTRICT BOARD OF TRUSTEES
FRIDAY, OCTOBER 11, 2024 – 10:00 AM.**

1. CALL TO ORDER

The meeting was called to order at 10:12 a.m. by Library Trustee Barrows.

2. ROLL CALL

Committee members Barrows, Formanek, and Olson were present. Members Diaz and Nichols were absent.

3. APPROVAL OF THE ORDER OF THE AGENDA

Motion to approve the agenda (Formanek/Olson) passed unanimously.

4. PUBLIC COMMENT

There were no public comments.

5. CONSENT AGENDA

Motion to approve the Consent Agenda (Olson/Formanek) passed unanimously.

6. OLD BUSINESS

A. Discussion of Shively Memorial Wall protocols

There was a brief continuation of the discussion of potential guidelines for hanging art in the Library; no action was taken.

7. NEW BUSINESS

A. Review of Recommendations for Accession/Sale of items

No items were identified for accession or sale. Trustee Olson motioned that the proceeds of all sales related to artwork go to the Library's Building Fund until the funding for the planned Community Room expansion is complete.

The motion (Olson/Barrows) passed unanimously.

B. Approval of 2024-2025 Art Committee Meeting Calendar

Library Director Formanek presented a draft meeting calendar for Art Committee meetings through December 2025.

The motion to approve the calendar (Olson/Formanek) passed unanimously.

8. FUTURE AGENDA ITEMS

Defining a process for selling art from the Library's collection; plans for PEO quilt.

9. ADJOURNMENT

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There being no further business, the meeting was adjourned at 11:11 a.m.

Geraldine Barrows
Committee Chair

Justin Formanek
Committee Secretary



**ART COMMITTEE
AGENDA ITEM 7A**

REPORT: Shively Wall Protocols
PREPARED BY: Justin Formanek

MEETING DATE: November 8, 2024
LOCATION: Blanchard Library

SUMMARY

The Committee is drafting protocols for the reservation and use of the Shively Memorial Wall (East Wall) for rotating art displays.

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Diaz						
Formanek						
Nichols						
Olson						

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**ART COMMITTEE
AGENDA ITEM 7B**

REPORT: Review of Recommendations
PREPARED BY: Justin Formanek

MEETING DATE: November 8, 2024
LOCATION: Blanchard Library

SUMMARY

The Committee will review and compile any recommendations for the accession or deaccession of items currently held by the Library; these recommendations will be forwarded to the Board of Trustees at the next Regular Meeting on November 19, 2024.

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Diaz						
Formanek						
Nichols						
Olson						

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ART COMMITTEE AGENDA ITEM 8A

REPORT: Review of Sales Procedures
PREPARED BY: Justin Formanek

MEETING DATE: November 8, 2024
LOCATION: Blanchard Library

SUMMARY

The Committee will discuss and potentially draft a procedure for the sale of items currently held by the Library.

BACKGROUND

The sections of the Library's approved "Art Collecting Policy" related to the sale of items are as follows:

- B. Methods of disposal shall be limited to one of the following categories listed in descending order of priority:
 - 1. The item may be exchanged, donated or sold to another tax-exempt, public, or educational institution.
 - 2. An item may be sold to a private or commercial collector.
 - 3. Items will not be given or sold privately to Library employees, officers, trustees, or to their families or representatives.
 - 4. An item may be destroyed if it is deemed to be in a state of advanced deterioration or contamination, if it cannot be exchanged, donated or sold.
- C. The following procedure will be followed in the de-accessioning of an item:
 - 1. The Art Committee, may select items to be considered for de-accession. The Library Director shall review the Deed of Gift, if any, to determine if there are any restrictions on transfer of the item being considered. After it is determined that the Library holds clear title to the item, the Art Committee will recommend to the Board actions to be taken.
 - 2. The Board of Trustees will approve or disapprove the recommendation of the Art Committee.
 - 3. A record will be maintained of all de-accessioned items.
 - 4. Governmental Regulations shall be observed.

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	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Diaz						
Formanek						
Nichols						
Olson						



**ART COMMITTEE
AGENDA ITEM 8B**

REPORT: Santa Paula Memorial Quilt
PREPARED BY: Justin Formanek

MEETING DATE: November 8, 2024
LOCATION: Blanchard Library

SUMMARY

The Committee will discuss plans for displaying the “Santa Paula Memorial Quilt” and reproducing individual panels from the original.

BACKGROUND

“The Santa Paula History Quilt was made in 1980 by the Santa Paula chapter of PEO, the Philanthropic Education Association, and usually hangs at the Blanchard Community Library. The 30-block quilt represents historic buildings and other aspects of Santa Paula life. The women of PEO worked from designs by Ventura County graphic artist Leavitt Dudley to create the quilt.

[Linda] Wilkinson took the quilt home and carefully vacuumed 30 years of accumulated dust, as well as erased some stray pencil marks to restore it so it could take center stage at the [12th annual Heritage Valley Festival of Quilts]” ([Ventura County Star, 2010](#)).

Attachments

— 8B SP TIMES PEO QUILT.pdf

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Diaz						
Formanek						
Nichols						
Olson						

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The Santa Paula PEO chapter presents Blanchard Community Library Librarian Dan Robles with a plaque to be placed under the Santa Paula Memorial Quilt, made by PEO members in 1980. Pictured (l-r) are Mary Ann Hardison, Edith Smith, Dan Robles, PEO President Jodi Ponce and May Caldwell.

Women's group places plaque under historic Santa Paula quilt

March 23, 2012
Santa Paula News

A Santa Paula women's organization has placed a plaque under a historic quilt, made by club members and now on permanent display at the Blanchard Community Library. Chapter LR, PEO Sisterhood placed the plaque to recognize the organization members who made the Santa Paula Memorial Quilt in 1980 as a gift for the citizens of Santa Paula.

Clara and William Price sponsored the project, giving the club \$1,000 for their scholarship fund. It has hung at various locations in the city over the years, starting out first at the office of Santa Paula Savings and Loan. It also hung at the Depot, the California Oil Museum, and now in the library.

The idea was conceived by Edith Smith. Working from designs by Santa Paula graphic artist Leavitt Dudley, a long-time Ventura County resident, the PEO ladies transformed the fabric and thread into a lasting interpretation of Santa Paula and surrounding areas. Some of the blocks included are the First Christian Church, the Moreton Bay Fig Tree, Santa Paula High School, the Clock Tower, the Railroad Depot and the Little Red School House.

PEO member Edith Smith said it took most of a year to complete the quilt, with each woman taking a block or more. They met on Wednesdays to work on the project until it was finished.

The women who spent many hours making the quilt were: Eleanor Bousman, Gracia Burke, May Caldwell, Martha Cole, Pauline Hair, Edna Hall, Muriel Hammer, Mary Ann Hardison, Grace Harriden, Mary Harvey, Eunice Hawkins, Mildred Helvey, Barbara Imhoff, Bernice King, Wilmuth McBeth, Laura Oman, Lois Peppmuller, Clara Price, Ann Scanlin, Edith Smith and Iva Watson. Quilting helpers included Janet Graham, Dorothy Tomblin and Helen Hendrick. Three of the quilters were present for the presentation at the library: Mary Ann Hardison, Edith Smith and May Caldwell.

PEO is an educational organization, which provides scholarships to women who want to continue their education.